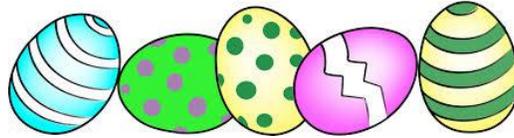


EASTER CAMP



We would like to extend a warm welcome to participants in the 2022 City of St. John's Easter Day Camp Program. Our program is based on Canada's HIGH FIVE® quality standard for children's recreation and sport. We strive to provide your child with a relaxed, safe environment which promotes healthy child development with an emphasis on physical activity. If you have any questions or concerns, please feel free to contact us at recreation@stjohns.ca.

REGISTRATION: Please ensure your RECconnect account and email are up to date with contact information, and emergency contacts. It is extremely important that you list any allergies or underlying medical conditions at registration.

Hours of Operation: 8 am to 5pm with lunch supervision provided.

Cost: \$125 per week (\$112.50 per week at Shea Heights and Kilbride). A \$25 non-refundable deposit (per child, per week) will be deducted for all camp refund requests.

Camp Adventure is designed for children aged 5 to 12 years (for those currently in kindergarten to Grade 6) at the following locations:

- Paul Reynolds Community Centre
- Kilbride Community Centre
- Southlands Community Centre
- Kenmount Terrace Community Centre
- Shea Heights Community Centre

Daily Activities

- Activities will focus on physical activity, fundamental movement, and art.
- Participants will participate in Zone play (**Imagination zone**- arts/crafts; **Building zone**- various types of blocks, puzzles, science type activities; **Active zone**-games, sports, music, outside, gym, drama; **Quiet zone**-books, board games, listening activities, writing/drawing)
- Special activities such as games, crafts, painting, etc.
- Outdoor play is a key element of the program.
- Outside play in the field, playground and visits to nearby parks
- Gym time
- Swimming will be offered at some locations, and you will be notified of the swim days for each group.

WAITLISTS: Through RECconnect you can place your name on a program wait list and you will be contacted by email if any spaces become available. Registration will be on a first come, first serve basis.

REFUNDS: A refund is available if submitted 14 days prior to start of the program. A \$25 non-refundable deposit will be deducted for camp refund requests.

<http://www.stjohns.ca/forms/application-refund-credit-transfer-or-family-discount>

WHAT TO BRING:

- Participants are encouraged to wear masks.
- A backpack and lunch bag. (Labelled with child's name)
- Suitable clothing for weather (i.e., rain/snow gear, change of clothes). ***We will be spending a lot of time outside. Come prepared for the weather!***
- Sneakers for inside.
- Sunblock (30+), hat and reusable water bottle.
- Packed healthy, nutritious lunch and snacks for the day. Participants must bring their own utensils. Microwaves are not available for use.
- Toys, or electronic devices are not permitted at the program.
- Ensure all personal items are marked with your child's name.

PICK UP AND DROP OFF

- Pick up/ Drop off procedures will allow for social distancing.
- Parents/Guardians are encouraged to wear a mask in the building.
- Parents/Guardians will be permitted into the lobby and phone numbers will be posted for you to call to pick up your child at the end of the day. Staff will bring your child to you.
- Assigned staff will sign in/out the children each day.
- Participant information will be confirmed and permission slips, allergy forms (if needed) will be emailed prior to the first day of camp and available on the first day of camp. If there are any medical concerns or issues that leaders/staff need to be aware of, please contact us prior to the start of the program.
- A **Consent for Leaving Form** is required for child(ren) **eight (8) years and older** to leave the program site unaccompanied by a parent / guardian. Without this form, participants will not be granted permission to leave the site unattended.
- A supplementary fee of \$1 per minute will be charged to your account after five (5) minutes passes beyond the designated pickup time.
- For the participant's safety, the City of St. John's, as advised by the Royal Newfoundland Constabulary, will follow specific procedures should a parent /guardian arrive on site appearing to be under the influence. Leader/Leader/staff will immediately contact their supervisor as well as the RNC.

HEALTH & SAFETY MEASURES:

- Staff, parents/guardians and participants are encouraged to wear masks.
- Stuffed toys or other toys should not be brought into the program.
- Leaders will ensure the group maintains social distancing as much as possible, and practice good hygiene etiquette.
- Children must bring their own lunch, snacks, and utensils.
- If your child is not feeling well, please keep them home. <https://www.gov.nl.ca/covid-19/>
- Please note allergies listed on the newsletter and refrain from bringing those items to camp.

UNEXPECTED CLOSURES: In the event that the building is closed unexpectedly due to poor weather, power outage, etc., the program will be cancelled. Refunds will not be issued for

unexpected closures and phone lines will be updated to provide you with the information. See numbers listed below.

MANAGING ILLNESS: If for any reason your child will be absent, you must contact the program Field worker by phone or text or leave a voice mail on the program phone listed below. We encourage you to put these numbers in your mobile device.

- Children must stay home if they feel sick (fever, sore throat, cold symptoms, headache, diarrhea, vomiting). The children should be 24 hours symptom-free before returning to the program.
- Parents/guardians must ensure that you list your child's underlying health conditions and or present symptomatic due to allergies.

MEDICATIONS/ALLERGY INFORMATION: Please do not bring nuts or nut products. If your child requires medication, has allergies or any medical condition please contact us. Prescription medication must be in its original container with the physician's instructions on the label. Over the counter medication will not be administered in the program.

Inclusion / Support Services

If your child requires support to participate in our programs, please contact Inclusive Services staff at (709)576-4450 or (709)576-6972 or email inclusion@stjohns.ca or visit our website <http://www.stjohns.ca/living-st-johns/recreation-and-parks/inclusive-services>.

Recreation Division program staff, including Inclusion Counsellors, are **NOT** able to support the following:

- Personal care (E.g. toileting, hygiene)
- Feeding
- Extreme behavioural issues (e.g., aggressive behaviour which compromises the safety of the participant, other participants, and staff).

If younger children experience an occasional 'accident' surrounding toileting, staff will determine if the participant is developmentally ready to clean themselves and change their clothing independently. If so, they may do so with staff encouragement. If not, the guardian must be called to come to the site to provide the personal care required.

Staff Contact Information: If you have any questions or concerns on any of the programs, please Email recreation@stjohns.ca or contact one of the program sites below. Additional contact information will be included on the weekly newsletters.

Location	Number
Paul Reynolds Community Centre Program Room	709-576-CARE (2273)
Southlands Community Centre	709-364-5128
Kilbride Lion's Community Centre	709-368-8542
Shea Heights Community Centre	709-570-2123
Kenmount Terrace Community Centre	709-576-6115
Paul Reynolds Community Centre Front Desk	709-576-8631
H.G.R. Mews Community Centre Front Desk	709-576-8499

Code of Conduct

The City of St. John's, Recreation Division, is committed to providing quality programs and services where participants may develop socially, cognitively, physically and emotionally. The code of conduct has been developed to ensure there is a mutual understanding of what is acceptable behavior and unacceptable behavior. The Recreation Division maintains appropriate staff levels and makes every reasonable effort to ensure meaningful participation.

Acceptable Behavior

The Recreation Division expects that staff, patrons, participants and guardians exhibit the following behavior while visiting facilities and participating in programs and services:

- | | | |
|----------|-----------------|------------------|
| -Respect | -Kindness | -Safety |
| -Honesty | -Responsibility | -Healthy Choices |

Unacceptable Behavior

Behavior with potential to harm oneself, others, property or which would otherwise negatively impact program quality is unacceptable and will not be tolerated. Behavior expectations will be displayed in the facility and discussed with participants on a regular basis. Staff will use discretion to take appropriate action if unacceptable behavior occurs and typical outcomes are listed below:

Procedure for Addressing Unacceptable Behavior

<ul style="list-style-type: none">- Unacceptable behavior will be discussed with patron/participant- Adult patrons/participants will be asked to leave the program/facility- Guardians of a child/youth patron/participant will be notified of the unacceptable behavior and will be asked to arrange immediate pick up	
First Occurrence	<ul style="list-style-type: none">- The procedure above will be followed- Patrons/Participants and guardians (if applicable) are encouraged to work with staff to identify solutions to assist the patron/participant in displaying expected behaviors in the future.
Second Occurrence	<ul style="list-style-type: none">- The procedures above will be followed.- The patron/participant may be re-introduced to program/facility following a meeting, with guardians (if applicable) to establish an individualized plan to prevent further unacceptable behavior.
Third Occurrence	<ul style="list-style-type: none">- The procedure above will be followed.- The patron/participant may be removed from the program/facility on a part-time or full time basis.
If the Recreation Division is unable to ensure the safety and well-being of a patrons or participants, others, the security of property or program quality, we reserve the right to remove the patron/participant displaying unacceptable behavior from the program or facility.	

Inclusive Services

Support may be available for those who require assistance to participate. When barriers prevent successful participation, Inclusive Services staff may be consulted for recommendations to foster successful participation. For further information, please contact Inclusive Services Leader/staff at inclusion@stjohns.ca or 576-2574/4450.