

Camp Program



Welcome

We would like to extend a warm welcome to participants in the 2022 City of St. John's Summer Camp Program. Our program is based on Canada's HIGH FIVE® quality standard for children's recreation and sport. We strive to provide your child with a relaxed, safe environment which promotes healthy child development with an emphasis on physical activity. The City of St. John's promotes the acceptance and inclusion of all individuals regardless of economic status, national or ethnic origin, religion, culture, body size, sexual orientation, gender identity, age or ability. If you have any questions or concerns, please feel free to contact us at recreation@stjohns.ca.

Registration

Please ensure your RECconnect account and email are up to date with contact information, and emergency contacts. It is extremely important that you list any allergies or underlying medical conditions at registration.

Hours Of Operation: 8am to 5pm with lunch supervision provided.

Cost

\$125 per week (\$112.50 per week at Shea Heights and Kilbride). *A \$25 non-refundable deposit (per child, per week) will be deducted for all camp refund requests.*

Camp Description

Camp Discovery is designed for children aged 6 to 8 years (going into grades 1 to 3):

- Paul Reynolds Community Centre
- Southlands Community Centre
- Kilbride Community Centre

Camp Explore is designed for children aged 9 to 12 years (going into grades 4 to 6):

- Rotary "Sunshine" Park – Outdoor themed camp (**one east end bus stop and drop off at Rotary Park -details provided in newsletter prior to start of program**)
- Southlands Community Centre
- Kilbride Community Centre

Camp Adventure is designed for children aged 6 to 12 years (going into grades 1 to 6) at the following locations:

- Bowring Park - Bowring Park Pool House (see details under **Pick up/Drop off** below)
- Paul Reynolds Community Centre
- Kenmount Terrace Community Centre
- Shea Heights Community Centre

Explore Art is designed for children ages 11 to 13 to participate in a week of various forms of creative art.

Daily Activities

- Outdoor play is a key element of the program.
- Games, sports, arts and crafts, and special visitors.
- Outside play in the field, and visits to nearby playgrounds and parks
- Gym time
- Swimming will be offered at some locations, and you will be notified of the swim days for each
- To optimize the camp experience, the program will offer occasional fieldtrips.
- Included in the program space, participants will participate in Zone play (**Imagination zone**-arts/crafts; **Building zone**-various types of blocks, puzzles, science type activities; **Active zone**-games, sports, music, outside, gym, drama; **Quiet zone**-books, board games, listening activities, writing/drawing)

Waitlists

Through RECconnect you can place your name on a program wait list and you will be contacted by email if any spaces become available. Registration will be on a first come, first serve basis.

Refunds

A refund is available if submitted 14 days prior to start of the program. A \$25 non-refundable deposit (per child, per week) will be deducted for all day camp refund requests.

<http://www.stjohns.ca/forms/application-refund-credit-transfer-or-family-discount>

What To Bring

- Participants are strongly encouraged to wear masks.
- A backpack and lunch bag. (Labelled with child's name)
- Suitable clothing for weather (i.e.: rain gear, change of clothes). Camp happens rain or shine!
- Sneakers or closed toed/strapped sandals (No Flip Flops).
- Sunblock (30+), hat and reusable water bottle.
- Packed healthy, nutritious lunch and snacks for the day. Participants must bring their own utensils and microwaves are not available for use.
- Toys, or electronic devices are not permitted at the program.
- Ensure all personal items are marked with your child's name.

Pick Up and Drop Off

- Pick up/ Drop off procedures will allow for social distancing.
- Parents/Guardians are encouraged to wear a mask in the building.

- Parents/Guardians will be permitted into the lobby and phone numbers will be posted for you to call to pick up your child at the end of the day. Staff will bring your child to you.
- Assigned staff will sign in/out the children each day.
- Participant information will be confirmed and permission slips, allergy forms (if needed) will be emailed prior to the first day of camp and available on the first day of camp. If there are any medical concerns or issues that leaders/staff need to be aware of, please contact us prior to the start of the program.
- A **Consent for Leaving Form** is required for child(ren) **eight (8) years and older** to leave the program site unaccompanied by a parent / guardian. Without this form, participants will not be granted permission to leave the site unattended.
- A supplementary fee of \$1 per minute will be charged to your account after five (5) minutes passes beyond the designated pickup time.
- For the participant's safety, the City of St. John's, as advised by the Royal Newfoundland Constabulary, will follow specific procedures should a parent /guardian arrive on site appearing to be under the influence. Leader/Leader/staff will immediately contact their supervisor as well as the RNC.
- **Bowring Park Drop off/Pick up:** Participants will meet leaders/staff at the Bowring Park west gate entrance (on Squires Avenue) and will walk to building at 8:30am and return at 4:30pm for pick up. Outside of these times parent/guardians will be required to walk their children to the day camp building or if over 8 years can sign a [Consent for Leaving Form](#). Participants will be waiting **outside** so please dress appropriately for the weather.
- **Camp Explore** participants have the option to ride the bus to Rotary Park at an east end location or to drop off at Rotary Sunshine Park.

Health & Safety Measures

- Staff, parents/guardians and participants are strongly encouraged to wear masks in the facility.
- Stuffed toys or other toys should not be brought into the program.
- Leaders will ensure the group maintains social distancing as much as possible, and practice good hygiene etiquette.
- Children must bring their own lunch, snacks, and utensils.
- If your child is not feeling well, please keep them home. <https://www.gov.nl.ca/covid-19/>
- Please note allergies listed on the newsletter and refrain from bringing those items to camp.

Unexpected Closures

In the event the building is closed unexpectedly due to poor weather, power outage, etc., the program will be cancelled. Refunds will not be issued for unexpected closures and phone lines will be updated to provide you with the information. See numbers listed below.

Managing Illness

If for any reason your child will be absent, please contact the leader/staff or leave a voice mail on the program phone listed below.

- Children must stay home if they feel sick (fever, sore throat, cold symptoms, headache, diarrhea, vomiting). The children should be 24 hours symptom-free before returning to the program.
- Parents/guardians must ensure that you list your child’s underlying health conditions and or present symptomatic due to allergies.

Medications/Allergy Information

Please do not bring nuts or nut products. If your child requires medication, has allergies or any medical condition please contact us. Prescription medication must be in its original container with the physician’s instructions on the label. Over the counter medication will not be administered in the program.

Inclusion / Support Services

If your child requires support to participate in our programs, please contact Inclusive Services staff at (709)576-4450 or (709)576-6972 or email inclusion@stjohns.ca or visit our website <http://www.stjohns.ca/living-st-johns/recreation-and-parks/inclusive-services>.

Recreation Division program staff, including Inclusion Counsellors, are **NOT** able to support the following:

- Personal care (E.g.: toileting, hygiene)
- Feeding
- Extreme behavioural issues (e.g., aggressive behaviour which compromises the safety of the participant, other participants, and staff).

If younger children experience an occasional ‘accident’ surrounding toileting, staff will determine if the participant is developmentally ready to clean themselves and change their clothing independently. If so, they may do so with staff encouragement. If not, the guardian must be called to come to the site to provide the personal care required.

Staff Contact Information

If you have any questions or concerns on any of the programs, please email recreation@stjohns.ca or contact one of the program sites below. Additional contact information will be included on the weekly newsletters.

Location	Number
Paul Reynolds Community Centre -Discovery & Adventure	709-576-CARE (2273)
Rotary Park – Camp Explore	709-895-2460
Bowring Park-Camp Adventure	709-576-2355
Southlands Community Centre	709-364-5128
Kilbride Lions Community Centre	709-368-8542
Shea Heights Community Centre	709-570-2123
Kenmount Terrace Community Centre	709-576-6115
Paul Reynolds Community Centre Front Desk	709-576-8631
H.G.R. Mews Community Centre	709-576-8499

Code of Conduct

The City of St. John's, Recreation Division, is committed to providing quality programs and services where participants may develop socially, cognitively, physically and emotionally. The code of conduct has been developed to ensure there is a mutual understanding of what is acceptable behavior and unacceptable behavior. The Recreation Division maintains appropriate staff levels and makes every reasonable effort to ensure meaningful participation.

Acceptable Behavior

The Recreation Division expects that staff, patrons, participants and guardians exhibit the following behavior while visiting Facilities and participating in programs and services:

- | | | |
|----------|-----------------|------------------|
| -Respect | -Kindness | -Safety |
| -Honesty | -Responsibility | -Healthy Choices |

Unacceptable Behavior

Behavior with potential to harm oneself, others, property or which would otherwise negatively impact program quality is unacceptable and will not be tolerated. Behavior expectations will be displayed in the facility and discussed with participants on a regular basis. Staff will use discretion to take appropriate action if unacceptable behavior occurs and typical outcomes are listed below:

Procedure for Addressing Unacceptable Behavior	
<ul style="list-style-type: none"> - Unacceptable behavior will be discussed with patron/participant. - Adult patrons/participants will be asked to leave the program/facility. - Guardians of a child/youth patron/participant will be notified of the unacceptable behavior and will be asked to arrange immediate pick up 	
First Occurrence	<ul style="list-style-type: none"> - The procedure above will be followed - Patrons/Participants and guardians (if applicable) are encouraged to work with staff to identify solutions to assist the patron/participant in displaying expected behaviors in the future.
Second Occurrence	<ul style="list-style-type: none"> - The procedures above will be followed. - The patron/participant may be re-introduced to program/facility following a meeting, with guardians (if applicable) to establish an individualized plan to prevent further unacceptable behavior.
Third Occurrence	<ul style="list-style-type: none"> - The procedure above will be followed. - The patron/participant may be removed from the program/facility on a part-time or full-time basis.
<p>If the Recreation Division is unable to ensure the safety and well-being of a patrons or participants, others, the security of property or program quality, we reserve the right to remove the patron/participant displaying unacceptable behavior from the program or facility.</p>	

Inclusive Services

Support may be available for those who require assistance to participate. When barriers prevent successful participation, Inclusive Services staff may be consulted for recommendations to foster successful participation. For further information, please contact Inclusive Services staff at inclusion@stjohns.ca or 576-2574/4450.