

**MINUTES**  
**REGULAR MEETING - CITY COUNCIL**  
**March 21, 2016 - 4:30 p.m. - Council Chambers**

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**Present** Mayor D. O’Keefe  
Deputy Mayor R. Ellsworth  
Councillor T. Hann  
Councillor S. Hickman  
Councillor D. Lane  
Councillor A. Puddister  
Councillor B. Tilley  
Councillor W. Collins  
Councillor D. Breen

**Regrets** Councillor J. Galgay

**Others** City Manager  
Associate City Manager  
Deputy City Manager of Community Services  
Deputy City Manager of Planning, Development & Engineering  
Deputy City Manager of Public Works  
City Solicitor  
Chief Municipal Planner  
City Clerk  
Supervisor of Legislative & Office Services

**CALL TO ORDER/ADOPTION OF AGENDA**

**SJMC2016-03-21/119R**

**Moved – Councillor Tilley; Seconded – Councillor O’Leary**

**That the agenda be adopted with the following addition:**

- **Decision Note re: Built Heritage Experts Panel Chair**

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**SJMC2016-03-21/120R**

**Moved – Councillor Breen; Seconded – Councillor Puddister**

**That the minutes be approved with the following revision:**

- Page 2 under section “*City Union and Management Employees’ Salaries*” – the reference to Councillor Breen should be revised to Kevin Breen, Associate City Manager.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING**

**Decision Note – Wells Report: Review of the City’s Ethical Conduct Legislation**

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Council considered the Decision Note dated December 30, 2015 from the City Manager in relation to the above noted.

**SJMC2016-03-21/121R**

**Moved – Councillor Hann; Seconded – Councillor Tilley**

**That Council accept the Wells Report on the Review of the City’s Ethical Conduct Legislation and that Council retain the services of an external experienced counsel on contract to prepare, under the direction of the City Solicitor, an omnibus Code of Ethics as per the Decision Note dated December 30, 2015.**

**CARRIED WITH COUNCILLOR  
PUDDISTER DISSENTING**

**St. John’s Sports & Entertainment Management and Union Salaries**

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Council considered as information the above noted.

**St. John’s Transportation Commission Management and Union Salaries**

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Council considered as information the above noted.

Councillor Puddister requested that a comparison with Halifax be conducted in relation to these salaries.

## NOTICES PUBLISHED

Council considered the following notices published:

- A Discretionary Use Application has been submitted requesting permission to occupy 554A Newfoundland Drive as a Home Occupation for a Tailor. The business occupies a floor area of approximately 9m<sup>2</sup> and will operate Monday to Friday, 8 a.m. - 5 p.m. The business will operate by appointment only. The applicant is the sole employee, with one on-site parking space available.
- A Discretionary Use Application has been submitted by Murphy's Services Inc. requesting permission to develop a 5.02 hectare parcel of land at 170 Incinerator Road for the purpose of extracting aggregate material, "Mineral Working" and stocking piling of this material. Minimal processing of the material will occur on site.

### **SJMC2016-03-21/122R**

**Moved – Councillor Puddister; Seconded – Councillor Lane**

**That the applications be approved subject to all applicable City requirements.**

In relation to the second item above, Councillor O'Leary questioned if this was to be referred to a future meeting of the Environmental Advisory Committee. Staff confirmed that such would eventually be done as part of the planning review process.

Councillor Hann also requested that the Town of Conception Bay South be consulted, noting that he himself was in touch with their Mayor but has received no response to date.

Councillor Collins requested that staff check with the Province to ensure the site has been remediated.

**CARRIED UNANIMOUSLY**

## COMMITTEE REPORTS

### **Planning and Development Standing Committee Report of March 15, 2016**

Council considered the above noted report.

**SJMC2016-03-21/123R**

**Moved – Councillor Puddister; Seconded – Councillor Collins**

**That the report be approved as presented.**

**CARRIED UNANIMOUSLY**

**DEVELOPMENT PERMITS LIST**

Council considered as information the above noted for the period March 10 – 16, 2016.

**BUILDING PERMITS LIST**

[Link to List](#)

Council considered the Building Permits list for the period of March 10 - 16, 2016.

**SJMC2016-03-21/124R**

**Moved – Councillor Hann ; Seconded – Councillor Hickman**

**That the building permits list for the period March 10 – March 16, 2016 be approved as presented.**

**CARRIED UNANIMOUSLY**

**REQUISITIONS, PAYROLLS AND ACCOUNTS**

[Link to Memo](#)

Council considered the requisitions, payrolls and accounts for the week ending March 16, 2016.

**SJMC2016-03-21/125R**

**Moved – Councillor Hann; Seconded by Councillor Hickman**

**That the Payrolls and Accounts for the weeks ending March 16, 2016 be approved.**

**CARRIED UNANIMOUSLY**

## **TENDERS**

Council considered the following tender:

- Tender Aluminum Traffic Signs 2016028

### **SJMC2016-03-21/126R**

**Moved – Councillor Hann; Seconded by Councillor Hickman**

**That the tender be awarded to the lowest bidder meeting all specifications, Construction Signs Limited, as per the Public Tendering Act. This contract is for a one year period with the option to extend for two additional one year periods. Taxes (HST) extra to price quoted**

**CARRIED UNANIMOUSLY**

## **OTHER BUSINESS**

### **Municipalities NL – Symposium 2016 May 5, 6 and 7, 2016**

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Council considered a Decision Note dated March 17, 2016 from the Acting City Clerk regarding the above noted.

### **SJMC2016-03-21/127R**

**Moved – Councillor Hickman; Seconded by Councillor Tilley**

**That Council approve the costs associated with Councillor O’Leary and Breen attending the 2016 MNL Symposium in Gander, NL on May 5, 6 and 7, 2016.**

**CARRIED UNANIMOUSLY**

### **Decision Note re: 2016 Grants**

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Council considered a Decision Note dated March 17, 2016 from the Deputy City Managers of Financial Management and Community Services regarding the above noted.

### **SJMC2016-03-21/128R**

**Moved – Deputy Mayor Ellsworth; Seconded by Councillor Breen**

**That Council approve the grants to community groups, sports organizations and special events as outlined in the Decision Note for a combined total of \$1,076,180**

**CARRIED UNANIMOUSLY**

**Decision Note re: Arts Grants**

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Council considered a Decision Note dated March 17, 2016 from the Deputy City Manager of Community Services regarding the above noted.

**SJMC2016-03-21/129R**

**Moved – Councillor Hickman; Seconded by Councillor Lane**

**That Council approve the grants recommendations made by the 2016 Arts Jury totaling \$203,000.**

**CARRIED UNANIMOUSLY**

**Chair for the Built Heritage Experts Panel**

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Council tabled a Decision Note dated March 17, 2016 prepared by the Chief Municipal Planner in relation to the above noted.

**SJMC2016-03-21/130R**

**Moved – Councillor Puddister; Seconded – Deputy Mayor Ellsworth**

**That Council appoint Mr. Glenn Barnes, Architect, as the Chair of the Built Heritage Experts Panel.**

**CARRIED UNANIMOUSLY**

**Council Liaison for Environmental Advisory Committee**

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**SJMC2016-03-21/131R**

**Moved – Councillor Puddister; Seconded – Councillor Lane**

**That Councillor O’Leary be appointed as Council’s liaison to the Environmental Advisory Committee in place of Councillor Puddister.**

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:37.m.

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**MAYOR**

\_\_\_\_\_  
**CITY CLERK**

# Building Permits List

## Council's March 21, 2016 Regular Meeting

Permits Issued: 2016/03/10 To 2016/03/16

**Class: Commercial**

|                              |    |                    |  |                         |
|------------------------------|----|--------------------|--|-------------------------|
| 12 Gleneyre St, Unit 306     | Cr | Clinic             |  |                         |
| Avalon Mall, Maritime Travel | Sn | Retail Store       |  |                         |
| 255 Major's Path             | Sn | Service Shop       |  |                         |
| 1 Church Hill, Suite 301     | Cr | Office             |  |                         |
| 1 Church Hill, Suite 302     | Cr | Office             |  |                         |
| 16-72 Hamlyn Rd, Unit 0110   | Rn | Mixed Use          |  |                         |
| 681 Topsail Rd               | Rn | Accessory Building |  |                         |
| 60 Elizabeth Ave, Piatto     | Cr | Restaurant         |  |                         |
| 60 Elizabeth Ave             | Rn | Retail Store       |  |                         |
|                              |    |                    |  | This Week \$ 653,000.00 |

**Class: Industrial**

This Week \$ .00

**Class: Government/Institutional**

This Week \$ .00

**Class: Residential**

|                              |    |                           |  |                         |
|------------------------------|----|---------------------------|--|-------------------------|
| 37 Bay Bulls Rd              | Nc | Accessory Building        |  |                         |
| 168 Diamond Marsh Dr, Lot 15 | Nc | Single Detached Dwelling  |  |                         |
| 12 Sitka St                  | Nc | Fence                     |  |                         |
| 10 Durdle Dr                 | Ex | Accessory Building        |  |                         |
| 7 Road De Luxe               | Ex | Single Detached Dwelling  |  |                         |
| 78 Brazil St                 | Rn | Single Detached Dwelling  |  |                         |
| 13 Coronation St             | Rn | Single Detached Dwelling  |  |                         |
| 26 Country Grove Pl          | Rn | Single Detached Dwelling  |  |                         |
| 10 Falkland St               | Rn | Single Detached Dwelling  |  |                         |
| 3 Harrogate Pl               | Rn | Single Detached Dwelling  |  |                         |
| 21 Horwood St                | Rn | Single Detached Dwelling  |  |                         |
| 11 Lynch Pl                  | Rn | Apartment Building        |  |                         |
| 30 Pleasantville Ave         | Rn | Single Detached & Sub.Apt |  |                         |
| 7 Road De Luxe               | Rn | Single Detached Dwelling  |  |                         |
| Hennessey's Line             | Sw | Accessory Building        |  |                         |
|                              |    |                           |  | This Week \$ 773,045.00 |

**Class: Demolition**

This Week \$ .00

This Week' s Total: \$ 1,426,045.00

Repair Permits Issued: 2016/03/10 To 2016/03/16 \$

42,500.00

Legend

|    |                      |    |             |
|----|----------------------|----|-------------|
| Co | Change Of Occupancy  | Rn | Renovations |
| Cr | Chng Of Occ/Renovtns | Sw | Site Work   |
| Ex | Extension            | Ms | Mobile Sign |
| Nc | New Construction     | Sn | Sign        |
| Oc | Occupant Change      | Dm | Demolition  |

| YEAR TO DATE COMPARISONS            |                        |                        |                  |
|-------------------------------------|------------------------|------------------------|------------------|
| March 21, 2016                      |                        |                        |                  |
| TYPE                                | 2015                   | 2016                   | % VARIANCE (+/-) |
| Commercial                          | \$17,527,000.00        | \$24,574,000.00        | 40               |
| Industrial                          | \$0.00                 | \$0.00                 | 0                |
| Government/Institutional            | \$7,501,000.00         | \$1,820,000.00         | -76              |
| Residential                         | \$5,341,000.00         | \$5,392,000.00         | 1                |
| Repairs                             | \$723,000.00           | \$301,000.00           | -58              |
| Housing Units(1 & 2 Family Dwelling | 6                      | 7                      |                  |
| <b>TOTAL</b>                        | <b>\$31,092,000.00</b> | <b>\$32,087,000.00</b> | <b>3</b>         |

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
 Deputy City Manger  
 Planning & Development & Engineering

# MEMORANDUM

**Weekly Payment Vouchers  
For The  
Week Ending March 16, 2016**

## **Payroll**

|                         |                        |
|-------------------------|------------------------|
| <b>Public Works</b>     | <b>\$ 520,008.92</b>   |
| <b>Bi-Weekly Casual</b> | <b>\$ 22,975.20</b>    |
| <b>Accounts Payable</b> | <b>\$ 2,525,756.01</b> |

**Total: \$ 3,068,740.13**

**ST. JOHN'S**

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA