

**MINUTES  
REGULAR MEETING - CITY COUNCIL  
February 8, 2016 - 4:30 p.m. - Council Chambers**

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**Present** Mayor D. O’Keefe  
Deputy Mayor R. Ellsworth  
Councillor T. Hann  
Councillor D. Lane  
Councillor A. Puddister  
Councillor D. Breen  
Councillor J. Galgay  
Councillor W. Collins

**Regrets:** Councillor S. Hickman  
Councillor B. Tilley

**Others** City Manager  
Associate City Manager  
Deputy City Manager of Community Services  
Deputy City Manager of Planning, Development & Engineering  
Deputy City Manager of Finance & Administration  
Deputy City Manager of Public Works  
City Solicitor  
Chief Municipal Planner  
City Clerk  
Supervisor of Legislative Services

**CALL TO ORDER/ADOPTION OF AGENDA**

**SJMC2016-02-08/56R**

**Moved – Councillor Lane; Seconded – Councillor Puddister**

**That the agenda be adopted with the addition of the following:**

- **Decision Note re: Bike St. John’s Task Force**
- **Council Statement re: Budget 2016-18 Retirement Incentive**

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**SJMC2016-02-08/57R**

**Moved – Councillor Collins; Seconded – Councillor Lane**

**That the minutes of February 1, be adopted as presented.**

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

### **Fire Department Priorities**

Councillor Puddister referenced the need for a fire department in the north east end of the City and requested that this matter be referred to a future meeting of the Regional Fire Services Committee. Councillor Galgay concurred but suggested that a meeting be deferred until such time as data on response times can be gathered.

## NOTICES PUBLISHED

- A Discretionary Use Application has been submitted by Piatto Pizzeria requesting permission to occupy a portion of a building at 60 Elizabeth Avenue (formerly Canadian Tire) as a family restaurant.

### **SJMC2016-02-08/58R**

**Moved – Councillor Puddister; Seconded – Councillor Galgay**

**That the application be approved subject to all applicable City requirements.**

## COMMITTEE REPORTS

### **Development Committee Report – February 2, 2016**

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### **SJMC2016-02-08/59R**

**Moved – Councillor Puddister; Seconded – Councillor Hann**

**That the report be approved as presented.**

**CARRIED UNANIMOUSLY**

## BUILDING PERMITS LIST

[Link to List](#)

Council considered the Building Permits list for the period of January 28 – February 3, 2016.

### **SJMC2016-02-08/60R**

**Moved – Councillor Hann; Seconded – Deputy Mayor Ellsworth**

**That the building permits list for the period January 28 – February 3, 2016 be approved as presented.**

**CARRIED UNANIMOUSLY**

## **REQUISITIONS, PAYROLLS AND ACCOUNTS**

[Link to Memo](#)

Council considered the requisitions, payrolls and accounts for the week ending February 3, 2016.

### **SJMC2016-02-08/61R**

**Moved – Councillor Hann; Seconded – Deputy Mayor Ellsworth**

**That the Payrolls and Accounts for the weeks ending February 3, 2016 be approved.**

**CARRIED UNANIMOUSLY**

## **OTHER BUSINESS**

### **Economic Update – February 2016**

Council considered as information the Economic Update for February 2016.

Councillor Lane spoke to the contents of the document.

### **Steers Cove – Newfoundland Power Easement for Boston Pizza**

Council considered a memo dated February 4, 2016 from the City Solicitor regarding the above noted.

### **SJMC2016-02-08/62R**

**Moved – Councillor Galgay; Seconded – Councillor Lane**

**That Council approve the Easement Agreement to be executed by the Mayor and City Clerk.**

**CARRIED UNANIMOUSLY**

## **Bike St. John's Task Force**

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Council tabled a Decision Note dated February 2, 2016 from the Director of Engineering regarding the above noted. Council noted the following:

- The importance of a proper engagement process was stressed to ensure the concerns of all residents are heard, particularly seniors and residents who live in those areas where bike lanes exist, noting the negative impact that these lanes have had on those residents.
- Councillor Puddister reminded Council of his intended Notice of Motion to extend beyond March 31st the removal of parking restrictions imposed on streets with bicycle lanes, previously approved by Council for the winter months from the period of November 1 – March 31 of each year.
- Consultation with Metrobus should be included in the process and this will be accommodated through focus group discussions.

### **SJMC2016-02-08/63R**

**Moved – Councillor Lane; Seconded – Councillor Puddister**

**That Council approve the launch of the Bike St. John's Task Force with a mandate to:**

- **Consider the current state of the Bike St. John's initiative;**
- **Consider current Bike St. John's priorities and the direction of related City plans;**
- **Recommend the next steps that would be appropriate for the City to take on the Bike St. John's initiative;**

**And with the following members:**

- |                                |  |
|--------------------------------|--|
| • <b>Dave Lane;</b>            | • <b>Grand Concourse Representative;</b> |
| • <b>Sergeant Kevin Foley;</b> | • <b>Robin Whitaker;</b>                 |
| • <b>Garrett Donaher;</b>      | • <b>Tobias Langle;</b>                  |
| • <b>Tanya Haywood;</b>        | • <b>Carmella Gray-Cosgrove;</b>         |
| • <b>Brian Head;</b>           | • <b>Peter Stefanuto; and</b>            |
| • <b>Steve Fagan;</b>          | • <b>Stephen Hill</b>                    |

**Next Steps:**

**Upon launch of this task force the following tasks will be initiated:**

- **Set up inaugural meeting**
- **Task force to establish scope of current state review**
- **Task force to establish Bike St. John's priorities and direction so that context of review is defined**

**CARRIED UNANIMOUSLY**

**Council Statement, Budget 2016-18 Retirement Incentive**

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Mayor O'Keefe read into the record the above noted Council Statement, a copy of which was tabled and circulated publicly.

**Mayor O'Keefe:**

- Mayor O'Keefe addressed media enquiries about conflict of interest concerns surrounding his officiation of wedding ceremonies inside and outside of City Hall. In an effort to offset any misperceptions, he agreed to conduct all future such ceremonies at City Hall for free.

**Councillor Collins:**

- Requested that City staff look at the possibility of installing utility poles between Blackhead Village and Stricklands as this stretch of road is quite dark for drivers at night.

**Councillor Breen:**

- It is his understanding that the Department of Municipal Affairs will be completing a review of the Assessment Act and he requested that the Mayor write a letter to Minister Joyce requesting an opportunity for the City to be consulted given its assessment processes fall under the same Act. Deputy Mayor Ellsworth suggested that reassessments occur on an annual rather than a three year cycle to ensure more timeliness and accuracy of valuations.
- Suggested that during the next round of assessments that the general public be given the opportunity to partake in an engagement process to explain the Assessment Act, as well as to assist residents in determining whether or not they should appeal. He requested that this matter be

forwarded to a future meeting of the Economic Development, Tourism & Public Engagement Standing Committee.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:27 p.m.

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**MAYOR**

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**CITY CLERK**

# Building Permits List

## Council's February 8, 2016 Regular Meeting

Permits Issued: 2016/01/28 To 2016/02/03

**Class: Commercial**

11 Austin St., Suite 101	Co	Office
4 Hipditch Hill	Co	Home Office
365 Empire Ave	Co	Service Station
154 Main Rd	Co	Office
689 Topsail Rd., 3rd Floor	Co	Office
585 Torbay Rd, O'leva Oils	Co	Retail Store
169-173 Water St, Fifth Ticket	Co	Restaurant
215 Water St	Co	Eating Establishment
162 Duckworth St	Ex	Retail Store
40 Aberdeen Ave	Ms	Service Shop
40 Aberdeen Ave	Ms	Office
40 Aberdeen Ave	Ms	Service Shop
40 Aberdeen Ave	Ms	Clinic
40 Aberdeen Ave	Ms	Clinic
46 Aberdeen Ave	Ms	Restaurant
77 Blackmarsh Rd	Ms	Retail Store
203 Blackmarsh Rd	Ms	Office
245 Blackmarsh Rd	Ms	Convenience Store
Carpasian Rd	Ms	Place Of Assembly
Diamond Marsh Drive	Sn	Office
10 Elizabeth Ave	Ms	Retail Store
94 Elizabeth Ave	Ms	Retail Store
391-395 Empire Ave	Ms	Club
2 Fogwill Pl	Ms	Restaurant
324 Frecker Dr	Ms	Convenience Store
336 Freshwater Rd	Ms	Service Shop
336 Freshwater Rd	Ms	Office
342 Freshwater Rd	Ms	Clinic
12 Gleneyre St	Ms	Retail Store
15 Goldstone St	Ms	Club
2-8 Great Southern Dr	Sn	Retail Store
16-72 Hamlyn Rd	Sn	Retail Store
169 Hamlyn Rd	Ms	Service Shop
10 Hebron Way	Ms	Restaurant
35 Hebron Way	Ms	Office
12-20 Highgate Dr	Ms	Convenience Store
102 Kenmount Dr	Ms	Hotel
102 Kenmount Dr	Ms	Office
161 Kenmount Rd	Ms	Retail Store
193 Kenmount Rd	Ms	Restaurant
193 Kenmount Rd	Ms	Restaurant
195 Kenmount Rd	Ms	Service Shop
75 Kiwanis St	Ms	Club
210 Lemarchant Rd	Ms	Tavern
147 Lemarchant Rd	Ms	Service Shop
484 Main Rd	Ms	Club
53-59 Main Rd	Ms	Retail Store
355b Main Rd	Ms	Service Shop
146 Major's Path	Ms	Office

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120 Mundy Pond Rd	Ms	Place Of Assembly
57 Old Pennywell Rd	Ms	Retail Store
36 Pearson St	Ms	Retail Store
154 Pennywell Rd	Ms	Service Station
34 Pippy Pl	Ms	Office
62 Pippy Pl	Ms	Office
260 Portugal Cove Rd	Ms	Retail Store
40 Airport Heights Dr	Ms	Retail Store
279 Portugal Cove Rd	Ms	Service Shop
Prince Philip Dr	Ms	Clinic
150 Clinch Cres	Ms	Lodging House
46-50 Robin Hood Bay Rd	Ms	Industrial Use
38-40 Ropewalk Lane	Ms	Retail Store
38 Ropewalk Lane	Ms	Eating Establishment
38 Ropewalk Lane	Ms	Eating Establishment
86 Thorburn Rd	Ms	Retail Store
86 Thorburn Rd	Ms	Service Station
390 Topsail Rd	Ms	Retail Store
390 Topsail Rd	Ms	Retail Store
644 Topsail Rd	Ms	Service Shop
644 Topsail Rd	Ms	Day Care Centre
668 Topsail Rd	Ms	Service Shop
660 Topsail Rd	Ms	Tavern
656 Topsail Rd	Ms	Tavern
393 Topsail Rd	Ms	Day Care Centre
673 Topsail Rd	Ms	Eating Establishment
681 Topsail Rd	Ms	Retail Store
689 Topsail Rd	Sn	Office
26 Torbay Rd	Ms	Tavern
26 Torbay Rd	Ms	Tavern
26 Torbay Rd	Ms	Tavern
10 Elizabeth Ave	Ms	Office
320 Torbay Rd	Ms	Retail Store
350 Torbay Rd	Ms	Service Shop
460 Torbay Rd	Ms	Office
660 Torbay Rd	Ms	Service Station
Torbay Road-Torbay Rd Mall	Sn	Eating Establishment
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
585 Torbay Rd. Suite 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	Sn	Retail Store
611 Torbay Rd	Ms	Retail Store
134 Water St, Fogtown Barber	Rn	Service Shop
14 Forbes St	Cr	Office
681 Topsail Rd, Cooper's	Rn	Retail Store
541 Main Rd	Rn	Admin Bldg/Gov/Non-Profit
103 Gower St	Rn	Retail Store
Boulevard Bldg. 930	Nc	Patio Deck
30 Eastland Dr	Rn	Office

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This Week \$ 297,223.00

**Class: Industrial**

This Week \$ .00



**Class: Government/Institutional**

47 Gleneyre St	Nc	Accessory Building		
47 Gleneyre St	Nc	Accessory Building		
			This Week \$	.00

**Class: Residential**

29 Cabot St	Nc	Patio Deck		
74 Parsonage Dr, Lot 3.06	Nc	Single Detached Dwelling		
301 Stavanger Dr	Nc	Single Detached Dwelling		
71 Freshwater Rd	Co	Office		
125 Groves Rd	Co	Subsidiary Apartment		
30 Holbrook Ave	Cr	Single Detached Dwelling		
30 Holbrook Ave	Ex	Single Detached Dwelling		
64 Blackmarsh Rd	Rn	Single Detached Dwelling		
400 Empire Ave	Rn	Single Detached Dwelling		
177 Forest Rd	Rn	Condominium		
37 Mark Nichols Pl	Rn	Single Detached Dwelling		
16 Orlando Pl	Rn	Single Detached Sub.Apt		
73 Springdale St	Rn	Single Detached Sub.Apt		
3 Walsh's Sq	Rn	Single Detached Dwelling		
15 Tobin Cres	Sw	Single Detached Dwelling		
			This Week \$	745,788.00

**Class: Demolition**

This Week \$ .00

This Week's Total: \$ 1,043,011.00

Repair Permits Issued: 2016/01/28 To 2016/02/03 \$ 13,800.00

**Legend**

Co	Change Of Occupancy	Rn	Renovations
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Ex	Extension	Ms	Mobile Sign
Nc	New Construction	Sn	Sign
Oc	Occupant Change	Dm	Demolition

18 Albany Place - Your application for a full width low-back curb sidewalk extending along the full width of the front of the property is rejected as the City is not prepared to accept such modifications to its infrastructure at this time.

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YEAR TO DATE COMPARISONS			
February 8, 2016			
TYPE	2015	2016	% VARIANCE (+/-)
Commercial	\$7,557,000.00	\$3,043,000.00	-60
Industrial	\$0.00	\$0.00	0
Government/Institutional	\$0.00	\$0.00	0
Residential	\$1,923,000.00	\$2,848,000.00	48
Repairs	\$41,800.00	\$95,200.00	128
Housing Units(1 & 2 Family Dwelling	3	5	
<b>TOTAL</b>	<b>\$9,521,800.00</b>	<b>\$5,986,200.00</b>	<b>-37</b>

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
Deputy City Manger  
Planning & Development & Engineering

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# MEMORANDUM

**Weekly Payment Vouchers  
For The  
Week Ending February 3, 2016**

## **Payroll**

<b>Public Works</b>	<b>\$ 637,641.61</b>
<b>Bi-Weekly Casual</b>	<b>\$ 23,607.88</b>
<b>Accounts Payable</b>	<b>\$ 3,284,380.57</b>

**Total: \$ 3,945,630.06**

*Appendix to Regular Minutes, February 8, 2016*

# ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA