

**MINUTES
REGULAR MEETING - CITY COUNCIL
February 27, 2017 – 4:30 p.m. - Council Chambers**

Present	Mayor D. O’Keefe Deputy Mayor R. Ellsworth Councillor T. Hann Councillor J. Galgay Councillor D. Breen Councillor B. Tilley Councillor S. Hickman Councillor S. O’Leary Councillor W. Collins Councillor D. Lane	Absent	Councillor A. Puddister
Others	Kevin Breen, City Manager Lynnann Winsor, Deputy City Manager of Public Works Jason Sinyard, Deputy City Manager of Planning, Development and Regulatory Services Derek Coffey, Deputy City Manager of Financial Management Cheryl Mullett City Solicitor Elaine Henley, City Clerk Stacey Fallon, Legislative Assistant		

CALL TO ORDER / ADOPTION OF AGENDA

SJMC2017-02-27/85R

Moved – Councillor Collins; Seconded – Councillor Lane

That the agenda be adopted with the following additions:

- **Decision Note from the City Clerk Re: Travel – Mayor Dennis O’Keefe**
- **Letter to Council from Metrobus, Re: Low Income Pass Program**
- **Council Approval for Professional Services – Riverhead WWTP Secondary Upgrades Project**

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2017-02-27/86R

Moved – Councillor Tilley; Seconded – Councillor Breen

That the minutes of February 20, 2017 be approved as presented.

CARRIED UNANIMOUSLY

NOTICES PUBLISHED

- a. **217 Ladysmith Drive** – A Discretionary Use Application has been submitted by Therapeutic Gardens Counseling Services requesting permission to occupy a portion 217 Ladysmith Drive as a home occupation for counselling services. The office will occupy a floor area of approximately 22 m² and will operate Monday – Friday 5–7:30 p.m. The business will operate by appointment only with 30 minutes between appointments with a maximum of 2 sessions per evening. Each session will be 60 minutes in duration, one client per session. The applicant is the sole employee and on-site parking is available.

- b. **277 Bay Bulls Road** – A Discretionary Use Application has been submitted requesting approval to occupy a portion of 277 Nay Nulls Road as a restaurant for a pizzeria. The total floor area for the seating area will be 400 ft² with on-site parking provided. The restaurant will operate Tuesday–Thursday 10 a.m.-10 p.m., Friday & Saturday 10 a.m.–Midnight and Sunday 4–8 p.m. The business will be owner operated.

SJMC2017-02-27/87R

Moved – Councillor Hann; Seconded – Councillor Lane

That Council approve the above noted applications for 217 Ladysmith Drive and 277 Bay Bulls Road respectively, subject to all applicable City requirements.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

Public Works Standing Committee Report – February 17, 2017

Council considered the above listed report.

SJMC2017-02-27/88R

Moved – Breen; Seconded – Councillor O’Leary

That the above noted report and its recommendations contained therein be adopted as presented.

CARRIED UNANIMOUSLY

Development Committee Report – February 21, 2017

Council considered the above listed report.

SJMC2017-02-27/89R

Moved – Councillor Hann; Seconded – Deputy Mayor Ellsworth

That the above noted report and its recommendations contained therein be adopted as presented.

CARRIED UNANIMOUSLY

Planning and Development Committee Report – February 21, 2017

Council considered the above listed report.

SJMC2017-02-27/90R

Moved –Councillor Hann; Seconded – Councillor Tilley

That the above noted report and its recommendations contained therein be adopted as presented.

CARRIED UNANIMOUSLY

Finance and Administration Standing Committee – February 21, 2017

Council considered the above listed report.

SJMC2017-02-27/91R

Moved – Councillor Galgay; Seconded Councillor Tilley

That the above noted report and its recommendations therein be adopted by Council with the exception of Item #4 – Re: Civil Marriage Ceremonies Policy, to be voted on separately.

CARRIED UNANIMOUSLY

SJMC2017-02-27/92R

Moved – Councillor Galgay; Seconded Councillor Tilley

That Item #4 – Re: Civil Marriage Ceremonies Policy be referred back to the Finance Committee for further consideration and council be given the opportunity to get clarification into any of the questions or concerns they may have.

**CARRIED WITH
MAYOR DENNIS O'KEEFE
ABSTAINING FROM THE VOTE**

DEVELOPMENT PERMITS LIST [Link to List](#)

Council considered, for information, the above noted for the period February 16, 2017 to February 22, 2017.

BUILDING PERMITS LIST [Link to List](#)

Council considered the Building Permits for the period of February 16 – 22, 2017.

SJMC2017-02-27/93R

Moved – Councillor Collins; Seconded – Councillor Breen

That the above noted building permits list be approved as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS [Link to Memo](#)

Council considered the requisitions, payrolls, and accounts for the week ending February 22, 2017.

SJMC2017-02-27/94R

Moved – Councillor Collins; Seconded – Councillor Breen

That the requisitions, payrolls and accounts for the week ending February 22, 2017 in the amount of \$4,646,681.86 be approved as presented.

CARRIED UNANIMOUSLY

TENDERS / RFPS

Tender 2017017 – Bowring Park Bungalow Roof Replacement

Council considered the above noted tender.

SJMC2017-02-27/94R

Moved – Councillor Collins; Seconded – Councillor Breen

That this tender be awarded to the lowest bidder meeting specifications Eastern Siding and Window World \$95,670.80, as per Public Tendering Act.

CARRIED UNANIMOUSLY

Tender 2017014 – Everest parts

Council considered the above noted tender.

SJMC2017-02-27/95R

Moved – Councillor Collins; Seconded – Councillor Breen

That this Tender is awarded to the lowest bidder meeting all specifications, Western Hydraulic 2000 Ltd. As per the Public Tendering Act.

CARRIED UNANIMOUSLY

Council Approval for Professional Services – Riverhead WWTP Secondary Upgrades Project

Council considered the above noted Contract.

SJMC2017-02-27/96R

Moved – Councillor Collins; Seconded – Councillor Breen

That the above noted contract for professional engineering services to complete a conceptual design of secondary treatment upgrades to the existing Riverhead WWTP contract be awarded to CH2M Hill Canada Limited for the amount of \$287,760.00 taxes not included.

CARRIED UNANIMOUSLY

OTHER BUSINESS

Decision Note dated February 23, 2017 from the City Clerk re: Dedication Plaque – Honoring the Late John White (1930 – 1998)

Council considered the above noted decision note.

SJMC2017-02-27/97R

Moved – Councillor Galgay; Seconded – Councillor Hann

That Council approve the installation of a plaque in Bannerman Park in June, 2017 honoring the late John White and his contribution to the City as a renowned Newfoundland singer, songwriter, actor and entertainer.

CARRIED UNANIMOUSLY

Decision Note from the City Clerk Re: Travel – Mayor Dennis O’Keefe – Cruise Meetings – Collins and Hickman

Council considered the above noted decision note.

SJMC2017-02-27/98R

Moved – Councillor Collins; Seconded – Councillor Hickman

That Council approve the above noted travel and associated costs for Mayor O’Keefe to attend the Cruise St. John’s and Cruise NL marketing meetings with senior executives with major cruise lines at Seatrade Cruise Global during the week of March 12-17, 2017 in Fort Lauderdale, FL.

CARRIED UNANIMOUSLY

Letter from St. John’s Transportation Commission dated February 24, 2017 re: Low income Pass Program

Council considered the above noted for information only.

Councillor Breen

- Referenced the need to recognize those who contributed to the cultural Heritage of the city and that staff investigate opportunities in this regard.

Councillor O’Leary

- Requested that a time line for water and sewer installation on Thorburn Road be added as a discussion point for the next Planning and Development Standing Committee Meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:46 p.m.

MAYOR

CITY CLERK

MEMORANDUM

**Weekly Payment Vouchers
For The
Week Ending February 22, 2017**

Payroll

Public Works	\$ 603,237.65
Bi-Weekly Administration	\$ 740,783.66
Bi-Weekly Management	\$ 882,081.69
Bi-Weekly Fire Department	\$ 693,404.33
Accounts Payable	\$1,727,174.53

Addendum to February 27, 2017 Minutes

Total: \$ 4,646,681.86

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA