

January 3rd, 2012

The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall, at 4:30 p.m. today.

His Worship the Mayor presided.

There were present also Deputy Mayor Duff; Councillors O'Leary, Hickman, Hann; Colbert, Breen, Galgay, Tilley and Collins.

Regrets: Councillor Hanlon.

City Manager; Deputy City Manager/Director of Public Works & Parks; Director of Planning; Director of Engineering; City Solicitor, Acting City Clerk and Recording Secretary were also in attendance.

Call to Order and Adoption of the Agenda

SJMC2012-01-03-/01R

It was decided on motion of Councillor Collins; seconded by Councillor O'Leary: That the Agenda be adopted as presented with the following additional items:

- a. RFP – Award of Contract – Study of the future impacts of major projects on St. John's Metro
- b. Tender – Department of Recreation Office Space
- c. Planning Committee Report dated December 14, 2011

Adoption of Minutes

SJMC2012-01-03/02R

It was decided on motion of Councillor Tilley; seconded by Councillor Galgay: That the minutes of the December 12th, 2011 meeting be adopted as presented.

Business Arising

Notice of Motion - St. John’s Taxi By-Law

SJMC2012-01-03/03R

Pursuant to Notice of Motion, it was moved by Councillor Hann; seconded by Councillor Breen: That the following St. John’s Taxi (Amendment No. 1 – 2011) By-Law be adopted:

BY-LAW NO.

ST. JOHN’S TAXI (AMENDMENT NO. 1 – 2011) BY-LAW

PASSED BY COUNCIL ON JANUARY 3, 2012

Pursuant to the powers vested in it under the City of St. John’s Act, RSNL. 1990 c.C-17, as amended and all other powers enabling it, the City of St. John’s enacts the following By-Law relating to the regulation of taxis in the City of St. John’s.

BY-LAW

1. This By-Law may be cited as the “St. John’s Taxi (Amendment No. 1 – 2011) By-Law.
2. Schedule “A” Tariff of Fares is repealed and the following substituted:

***SCHEDULE “A”
TARIFF OF FARES***

The flag rate shall be as follows:

- | | | | |
|----|---|---|----------------|
| 1. | (a) | <i>for the first .125 of a kilometre
or part thereof</i> | <i>\$3.32</i> |
| | (b) | <i>for each additional .125 of a kilometre
or part thereof</i> | <i>\$0.22</i> |
| | (c) | <i>for waiting time while under engagement at a
rate per hour equivalent to</i> | <i>\$28.76</i> |
| 2. | <i>Applicable municipal, provincial and federal taxes, may be added to and
included in the fare shown on the meter.</i> | | |

IN WITNESS WHEREOF the Seal of the City of St. John's has been hereunto affixed and this By-Law has been signed by the Mayor and City Clerk this 3rd day of January, 2011.

MAYOR

CITY CLERK

All members of Council agreed with the rate hike for taxis being the first increase since 2007. However, Councillors Hickman and O'Leary asked what safeguards are in place to ensure the proper distribution of the increase. Councillor Hann advised that the City does not interfere with the industry in terms of how the money is used. However, he noted the matter can be raised for discussion at a meeting of the Taxi Committee.

Following discussion, the motion being put was unanimously carried.

Notices Published

1. **A Discretionary Use Application** has been submitted by Melany Otis requesting permission to occupy a portion of **Civic Number 75 Della Drive as a Home Occupation** for a catering service that involves the making, packaging and distributing of lunch box items. The proposed business will occupy a floor area of approximately 15.79 square metres in the basement level and will operate Monday - Friday, 8:00am - 4:00pm. The business involves preparing and cooking of lunch box items including sandwiches and salads on domestic cooking equipment. No on-site sales; delivery only. There will be three (3) on-site parking spaces provided. The applicant is the sole employee. **(Ward 5)**

SJMC2012-01-03/04R

It was moved by Councillor Collins: seconded by Councillor Hann: That the application be approved.

The motion being put was unanimously carried.

Committee Reports

Development Committee Report dated December 20th, 2011

Council considered the following Development Committee Report dated December 20th, 2011:

RECOMMENDATIONS OF APPROVAL

1. **Proposed Conversion of First Floor to Residential Unit**

Applicant: Sheldon Lewis

Civic No. 76 Hamilton Avenue/Ward 2

Residential Downtown (RD) Zone

The Committee recommends that Council reaffirm the approval for the subject application as per the recommendation of the Development Committee.

2. **Establish Building Line for Lots No. 3,4 and 5**

Proposed Subdivision – Topsail Road and Shaw Street (Ward 2)

Applicant: Wrightland Development Corporation

Residential Special (RA) Zone

The Committee recommends that Council establish a minimum building line of 6 metres for this property in accordance with Section 8.3.1 of these Regulations and approve the application for Wrightland Development Corporation

Robert F. Smart
City Manager
Chair – Development Committee

SJMC2012-01-03/05R

It was moved by Councillor Hann; seconded by Councillor Galgay: That the Committee's recommendations be approved.

The motion being put was unanimously carried.

Public Works & Environment Standing Committee Report dated December 15, 2011

Council considered the following Public Works & Environment Standing Committee Report dated December 15, 2011:

Attendees: Councillor Wally Collins, Chairperson
Councillor Frank Galgay
Councillor Bruce Tilley
Councillor Sheilagh O’Leary
Councillor Danny Breen
Councillor Sandy Hickman
Robert Smart, City Manager
Paul Mackey, Deputy City Manager & Director of Public Works & Parks
Dave Blackmore, Director of Building & Property Management
Jason Sinyard, Manager of Waste Management
Phil Hiscock, Operations Assistant, Street
Brian Head, Operations Assistant, Parks
Steve Colford, Operations and Systems Engineer
Karen Chafe, Recording Secretary
Dave Bartlett, Reporter, The Telegram

1. **Snow Clearing – Duffett’s Road**

The Committee considered a memorandum dated October 27, 2011 from the Deputy City Manager/Director of Public Works & Parks regarding snow clearing on Duffett’s Road which is a City-maintained street located off the TCH opposite Capital Redi Mix. Due to its isolation from other City-maintained streets, the City has a long standing arrangement with one of the residents who lives on the road (Stephen Tucker) to provide snow clearing services for a fee of \$1300 per annum. This amount was set many years ago and warrants review due to increased costs to provide the service.

The Committee on motion of Councillor Breen; seconded by Councillor O’Leary recommends that as the arrangement for snow clearing Duffett’s Road works well and is the most economic arrangement to provide snow clearing service to this isolated street, that Council approve an increase from \$1300 to a negotiated amount of \$2500 per annum.

2. **Service Evaluation Survey Results**

The Committee refers for Council’s information, the attached service evaluation survey results submitted by the Deputy City Manager/Director of Public Works & Park for the period July – September 2011.

3. **Proposed Sidewalk Snow Clearing Enhancement**

The Operations and Systems Engineer conducted a presentation outlining the proposed sidewalk snow clearing enhancement program as a result of the additional funding approved by Council. The following recommendations are outlined by the Deputy City Manager/Director of Public Works & Parks:

- Revise the existing 2 routes to improve the current service level. The current routes are 50 km each in length. It is proposed to shorten each route to approximately 33 km.
- Add new sidewalk segments for a total sidewalk clearing length of 132 km consisting of 4 routes.
- Remove some sidewalk segments which are impractical to maintain or with low pedestrian use.
- Include clearing sidewalk on both sides of streets with very high pedestrian activity.
- Include clearing of some Metrobus stops located on multi-lane streets. It is proposed to add these bus stops to the Parks Division pedestrian walk light push-button clearing routes and to clear them on a low priority basis at the same time as the pedestrian push buttons are cleared on a street.

Additional Resources Required

- 6 Operators (2 new routes x 3 shifts) + fleet maintenance + additional salt @ an estimated additional annual operating budget cost of \$250,000.
- 2 wheeled + 1 tracked sidewalk plows (2 new routes + 1 spare machine) @ an estimated one-time total capital cost of \$450,000. Existing spreaders and operators will be utilized for ice control of additional routes.

Reference was made to the importance of citizens and business owners alike being made aware that they should not use sidewalks for snow storage. Staff advised that implementation of the enhanced service will depend on the delivery of the new equipment required which could take place over a 45 – 90 day period.

The Committee recommends that an overview be conducted at the next regular council meeting (January 9, 2012), followed by a public consultation session to advise the general public of the sidewalk snow clearing enhancements noted above.

Councillor Wally Collins
Chairperson

SJMC2012-01-03/06R

It was moved by Councillor Collins; seconded by Councillor Tilley: That the Committee's recommendations be approved.

During discussion on snow clearing Councillor O'Leary, on behalf of Independent Living Resources, asked that previous concerns regarding snow being pushed into blue zone areas, be referred to the committee for review.

Following discussion, the motion being put was unanimously carried.

Finance & Administration Standing Committee Report dated December 8, 2011

Council considered the following Finance & Administration Standing Committee Report dated December 8, 2011:

In Attendance: Councillor Danny Breen, Chairperson
Deputy Mayor Shannie Duff
Councillor Sheilagh O’Leary
Councillor Frank Galgay
Councillor Bruce Tilley
Councillor Debbie Hanlon
Councillor Gerry Colbert
Mr. Bob Smart, City Manager
Mr. Bob Bishop, Director of Finance & City Treasurer
Mr. Paul Mackey, Director – Public Works and Parks/Deputy City Manager
Mr. Dave Blackmore, Director of Building & Property Management
Ms. Jill Brewer, Director of Recreation
Mr. Sean Janes, Auditor I
Ms. Jennifer Mills, Communications Officer
Ms. Maureen Harvey, Recording Secretary

Delegations

a. Delegation from select art galleries in the City

The Committee met with a delegation from the art galleries who graciously provided an update on the role of the art galleries particularly as it related to the City’s art procurement program.

They highlighted the following functions:

- To provide recognition and promotion of the emerging talent of artists both locally and nationally.
- To provide insurance, framing and shipping of art on behalf of artists.
- To display and advertise the work of artists.
- To source out potential buyers

b. Delegation from the East Coast Trail Association

The Committee met with representatives of the East Coast Trail Association who made a presentation requesting the City’s continued participation in the 2012 Trail Maintenance Program. The Committee recognized the benefit of the East Coast

Trail and the work that the Association is doing to keep the trail in in superior condition.

Recognizing the need for a long-term sustainable funding base, the Committee suggested the Association submit a proposal for funding beyond an annual basis as it would more likely give more leverage when applying to other levels of Government and municipalities for funding.

The request for funding is being considered under the Community Grants Program.

Review of 311 Call Centre

The Committee discussed the effectiveness of the 311 Call Centre, particularly at times, such as snow storms, when the number of calls to the centre are well beyond the norm. The Committee mandated staff to identify backup/overload system that would result in an appropriate and timely response for residents.

Media Policy

The Committee considered a Media Relations Policy, the purpose of which is to establish guidelines for the interactions between media and designated City staff on behalf of the City and its departments to ensure residents are informed of City initiatives, programs and policies.

The Committee recommends approval of the Media Relations Policy.

Purpose

To establish guidelines for the interactions between media and designated City staff on behalf of the City and its departments to ensure residents are informed of City initiatives, programs and policies.

Policy Statement

It is in the best interest of the City to work with media to further enhance communications with various stakeholder individuals and groups in support of City goals and objectives. In that the City wishes to inform residents, businesses and visitors by engaging in pro-active communications, City staff should make every effort to respond in an efficient manner to media inquiries. To that end, the City will provide information to media and interact with media in conformity with the following guidelines:

1. General

- a) The first point of contact for media interested in acquiring information or speaking with staff will be the Communications Division of the Department of Corporate Services, as designated by the Director of Corporate Services ultimately reporting to the City Manager.

b) Unless otherwise authorized, the City's spokespersons are:

- I. Mayor and City Council members
- II. Committee Chairs (City Council Members and/or External Chairs)
- III. City Manager, or in his absence Deputy City Managers
- IV. Communications Division of the Department of Corporate Services – for the purpose of providing information and facilitating interviews, not speaking on behalf of the City
- V. All staff must receive authorization through the Communications Division before speaking to media
- VI. The Director of Public Works and Parks is authorized to speak on summer/winter street maintenance issues
- VII. The Fire Chief, Deputy Fire Chiefs and their designates are authorized to speak on fire, safety and emergency issues as related to the St. John's Regional Fire Department

c) All media inquiries received by City staff other than those listed above should be referred immediately to the Communications Division of the Department of Corporate Services. Staff shall also inform the Director of their Department. Staff should ask any media for their name, contact information, reason for calling and their deadline to help facilitate a timely response.

d) Wherever possible and appropriate, content provided to media (i.e. media releases) will also be posted to the City's website and the City's social media sites for the information of residents, businesses and visitors.

e) Where the nature of the issue warrants, the Communications Division of the Department of Corporate Services will liaison with the City Manager and/or appropriate Departmental Director to develop key messages to ensure a timely and accurate response on behalf of the City.

f) All media interaction will conform with provincial legislation and, in particular, The Access to Information and Protection of Privacy Act.

2. Emergency Information

a) In the event of an emergency necessitating the activation of the City's Emergency Operations Centre (EOC) the City's Communications Officer will be responsible for providing timely updates to media as per the City's Emergency Plan.

3. Public Meetings

a) Staff who are attending public meetings for the purpose of providing information to residents, businesses and visitors may speak to media subsequently at the conclusion of the public meeting to clarify any questions media may have at the time, but should ask not to be quoted as a City spokesperson.

4. Volunteers

a) Volunteers who work with the City of St. John's are asked to please adhere to the same media procedure as staff and if approached by media are requested to submit the request to their supervisor who will handle the request with the Communications Division of the Department of Corporate Services. Volunteers approached by media to give a personal opinion outside of their volunteer duties are requested to remove any identification they may have identifying them as working with the City of St. John's before speaking to media.

5. City Initiated Contact

a) Proactive media contact will be initiated through the Communications Division of the Department of Corporate Services. This includes issuing media advisories and releases on behalf of the City. Departments interested in seeking publicity for events or activities should coordinate with the Communications Division of the Department of Corporate Services as soon as possible to ensure the best coverage of their event/activity.

6. Personal Media Contact

a) Employees who choose to speak to media and/or write letters to the editor must be clear that they are not speaking on behalf of the City and are providing their own personal point of view if identifying themselves as a City employee in any correspondence or interview. Employees who have received approval to speak with media should identify themselves to media as an official City spokesperson.

7. Other

a) T.B.D.

Requests for Financial Support and Sponsorships

The Committee considered a memorandum from the Acting City Clerk outlining requests from the following groups/organizations under the City's policy for Conference Sponsorship:

1. Atlantic Book Awards – Request for the City to provide funding in support the 2012 Atlantic book Awards and associated events to be held in St. John's, May 2012. It is estimated that there will be 100 visiting delegates. A memorandum from the Director of Economic Development, Tourism and Culture is attached supporting the recommendation of a financial contribution in the amount of \$2,500.
2. Newfoundland & Labrador Association of Healthcare Auxiliaries – Request for the City to provide funding in support of the Annual Convention of CAHA in St. John's from May 18-20, 2012. It is estimated there will be 150 delegates from across Canada.

3. Equine Canada – Request for the City to provide funding to support the 2012 Equine Canada Annual Convention being held in St. John’s February 1-6, 2012/ It is estimated there will be over 200 delegates and attendees, a large majority of which will be originating from all ten provinces and two territories.
4. Bannerman Park Foundation – Request for the City to provide funding for “Christmas in Bannerman Park to be held on December 11, 2011. The event is part of the process of raising awareness and support of the restoration work for Bannerman Park. It is estimated that there will be 800 – 1,000 people attending. It was noted that this request is for in-kind support in the insurance from the City and as such there is no exchange of funds required.
5. Kiwanis Music Festival – Request for the City to continue funding in the amount of \$2,500 for the City’s Award in the Kiwanis Music Festival scheduled to take place between February 19th and March 1, 2012.
6. Royal Canadian Academy of Arts – Request for the City to provide funding in support of their Annual General Assembly from May 24-27, 2012. It is anticipated there will be at least 80 members from across Canada attending.

The Committee recommends the following contributions in accordance with Policy No. 04-09-02:

1.	Atlantic Book Awards	\$2,500
2.	NL Association of Healthcare Auxiliaries	\$500
3.	Equine Canada	\$750
4.	Kiwanis Music Festival	\$2,500
5.	Royal Canadian Academy of Arts	\$500

Request from the Festival of Architecture for the City’s Participation in the 2012 Festival of Architecture

The Committee considered a request from the Festival of Architecture for funding in the amount of \$2,500 to help host the 2012 Festival of Architecture in St. John’s on June 12-16th, 2012.

The Committee recommends that the City contribute an amount of \$2,500 to the Festival of Architecture toward the 2012 Festival of Architecture scheduled to be held in St. John’s in June 2012.

Councillor Danny Breen

Chairperson

SJMC2012-01-03/07R

It was moved by Councillor Breen; seconded by Deputy Mayor Duff: That the Committee's recommendations be approved.

The motion being put was unanimously carried.

Planning & Housing Standing Committee Report dated December 14, 2011

Council considered the following Planning & Housing Standing Committee Report dated December 14, 2011:

In Attendance: Councillor Tom Hann, Chairperson
 Councillor Sheilagh O'Leary (out at 1:00 p.m.)
 Councillor Bruce Tilley
 Councillor Danny Breen
 Councillor Sandy Hickman (12:15 p.m.)
 Mr. Bob Smart, City Manager
 Mr. Cliff Johnston, Director of Planning
 Mr. Walt Mills, Director of Engineering (1:10 p.m.)
 Mr. Dave Blackmore, Director – Building and Property Management
 Mr. Robin King, Transportation Engineer (1:10 p.m.)
 Mr. Ken O'Brien, Manager of Planning & Information
 Mr. Joe Sampson, Manager of Development
 Mr. Sylvester Crocker, Manager – Technical Services
 Ms. Lindsay Lyghtle Brushett - Planner
 Ms. Maureen Harvey, Recording Secretary

Also in attendance were Mr. Dave Bartlett with The Telegram and Mr. Craig Ennis with the St. John's Board of Trade.

- a. Report dated December 9, 2011 from the Manager of Technical Services – Department of Building and Property Management re: 17 Glenridge Crescent (Ward 2)

It was noted in the report that the work completed at 17 Glenridge Crescent does not negatively impact the adjacent property and was completed in keeping with the applicable City regulations and requirements.

On a motion by Councillor Danny Breen; seconded by Councillor Bruce Tilley, the Committee accepted the report provided by the Department of Building

and Property Management regarding 17 Glenridge Crescent and agreed that a copy of the staff report be referred to the resident of 15 Glenridge Crescent.

- b. Memorandum dated November 17, 2011 from the Manager of Technical Services – Department of Building and Property Management re: alteration of finished grades for existing residential properties

The Committee considered the memorandum dated November 17, 2011 from the Department of Building and Property Management regarding alteration of finished grades for existing residential properties.

The Committee agreed to endorse the recommendation that the status quo remain and that all applications received for the alteration of grades for existing residential properties be reviewed on an individual basis by the Department of Building and Property Management.

- c. Re: Council Directive 2011-10-03/8 Proposed Standards for Drive Thru Operations

The Committee considered a memorandum from the Director of Planning dated December 12, 2011 regarding proposed standards for drive-thru operations.

The Committee agreed that the Departments of Planning and Engineering, in consultation with the Legal Department, would finalize the drafting of the proposed amendments to the St. John's Development Regulations to introduce standards for drive-thru operations. It was further agreed that upon completion of the drafting of the amendments, that these amendments be referred to a public meeting to be chaired by a member of Council.

- d. Re: Council Directive 2011-11-21/17 Advisory Group for the Review of the St. John's Municipal Plan

The Committee considered a memorandum from the Director of Planning regarding the proposed composition of the Advisory Group for the review of the Municipal Plan.

The Committee agreed with the proposed membership list for the Advisory Group with the following amendments: the number of General Citizens be reduced from 3 to 2 and that the "Happy City" group be invited to sit on the Committee. The Committee agreed that staff now proceed to contact the various noted groups to invite their participation on the Advisory Committee.

As part of the discussion on the Municipal Plan Review Advisory Committee, staff provided an update on a proposed framework for the kickoff public event of the Municipal Plan Review - the Mayor's Symposium which is scheduled to be held on

Saturday, February 25, 2012 at St. John's City Hall. Further details on this Symposium will be brought forward early in the new year.

The Committee agreed that the Rural Secretariat Agency of the Provincial Government be asked to assist in the organization and facilitation of the Mayor's Symposium which is the kickoff public event for the St. John's Municipal Plan Review.

NEW BUSINESS

a. Proposed Fixed Meeting Schedule – meetings of Planning and Housing Committee

The Committee considered a memorandum from the Director of Planning dated December 8, 2011 requesting consideration of a fixed meeting schedule for 2012.

The Committee agreed that regular Planning and Housing Committee meetings would be held at Noon on the third Tuesday of each month, beginning in January 2012.

b. Council Directive R2011-12-05/20 re: Response from the Provincial Election Candidates to letter about affordable housing

It was agreed that the Director of Building and Property Management provide an update for the Committee early in the New Year on the current status of the City's non-profit housing projects and programs.

c. Membership on the St. John's Transportation Commission

The Committee agreed, on a motion by Councillor Bruce Tilley; seconded by Councillor Danny Breen that Ms. Judy Powell, Manager of Metrobus be invited to participate in all future meetings of the Planning and Housing Committee.

d. Council Directive R2011-11-28/10 - Public Hearing re: Battery Area Development

The Committee agreed as per the recommendation from the Director of Planning that the public meeting on the additional work on the Battery Area that was prepared for the City by PHB Group Architects earlier this year, be deferred until February 15, 2012 when the consultant is available to attend the public meeting.

That the recommendation of the Director of Building and Property Management with respect to the following Building Permits List be approved:

2011/12/27

Permits List

CLASS: COMMERCIAL

WASIM RAUF	277 BAY BULLS RD	CO RETAIL STORE
A.C.E LIQUIDATORS	313 KENMOUNT RD	CO RETAIL STORE
HAPPY FIREWORKS	515 KENMOUNT RD	CO RETAIL STORE
PAUL TRACEY	11 MAJOR'S PATH	CO RETAIL STORE
NLCSA	57 OLD PENNYWELL RD, UNIT E	CO OFFICE
PAUL TRACEY	20 ROPEWALK LANE	CO RETAIL STORE
GEORGE XIDOS	673 TOPSAIL RD	CO OFFICE
GAYLYNNE LAMBERT	151 WATER ST - ASIAN VARIETY	CO RETAIL STORE
PAUL TRACEY	355A MAIN RD	NC RETAIL STORE
SONCO PARKING	1 CLIFT'S - BAIRD'S COVE	RN PARKING LOT
53653 NEWFOUNDLAND AND	40 ABERDEEN AVE	MS OFFICE
RANDY DAWE PHOTOGRAPHY	40 ABERDEEN AVE	MS RETAIL STORE
U-WEIGHT LOSS	46A ABERDEEN AVE	MS CLINIC
ISLAND FURNITURE ASSOCIATION	50 ABERDEEN AVE	MS RETAIL STORE
BOMBAY & COMPANY INC.	56A ABERDEEN AVE	MS RETAIL STORE
SMART SET	79B ABERDEEN AVE	MS RETAIL STORE
PETS UNLIMITED	89 ABERDEEN AVE	MS RETAIL STORE
COWANS OPTICAL	31 AIRPORT RD	SN SERVICE SHOP
ROYAL CANADIAN LEGION	57 BLACKMARSH RD	MS PLACE OF ASSEMBLY
MARIE'S MINI MART	44 CROSBIE RD	MS CONVENIENCE STORE
A1 AUTOMOTIVE LIMITED	395 EAST WHITE HILLS RD	MS COMMERCIAL GARAGE
SMART KIDZ	10 ELIZABETH AVE	MS RETAIL STORE
MARIES MINI MART	197 ELIZABETH AVE	MS RETAIL STORE
DICKS AND COMPANY LIMITED	385 EMPIRE AVE	MS OFFICE
CIRCLE K - IRVING	32 FRECKER DR	MS SERVICE STATION
KENNY HOLDINGS LIMITED	324 FRECKER DR MARIES	MS CONVENIENCE STORE
ROMAR ENTERPRISES LIMITED	11 HALLETT CRES FEDEX	SN WAREHOUSE
JUMBO VIDEO	12-20 HIGHLAND DR	MS RETAIL STORE
PENNEY'S UNISEX	12-20 HIGHLAND DR	MS SERVICE SHOP
KELSEY DRIVE PIZZA COMPANY	35 KELSEY DR	MS RESTAURANT
PETS UNLIMITED	39 KELSEY DR	MS RETAIL STORE
KIDDIE KOBBLER	58 KENMOUNT RD	MS RETAIL STORE
OXFORD MORTGAGE CONSULTING	58 KENMOUNT RD	MS OFFICE
CAPITAL SUBARU	150 KENMOUNT RD	MS CAR SALES LOT
COHEN'S HOME FURNISHINGS	81 KENMOUNT RD	MS RETAIL STORE
COHEN'S HOME FURNISHINGS	81 KENMOUNT RD	MS RETAIL STORE
ATHOME FURNISHINGS	193 KENMOUNT RD	MS RETAIL STORE
FURNITURE AND MATTRESS	323 KENMOUNT RD	MS RETAIL STORE
CAPITAL PRE OWNED	461 KENMOUNT RD	SN CAR SALES LOT
HAPPY'S FIREWORKS	515 KENMOUNT RD	MS RETAIL STORE
DESLAVA SPA	147 LEMARCHANT RD	MS SERVICE SHOP
ALEX FOLEY ACADEMY	484 MAIN RD	MS CLUB
GRAYBAR CANADA	3 MULLALY ST	SN OFFICE
MAX ATHLETICS	34 NEW COVE RD	MS CLUB
PIZZA EXPERTS	446 NEWFOUNDLAND DR	MS RESTAURANT
PETER'S PIZZA	22 O'LEARY AVE	MS RESTAURANT
RONA	60 O'LEARY AVE	MS RETAIL STORE
HICKMAN MOTORS LIMITED	20 PEET ST	MS CAR SALES LOT
EASTERN PROPANE	29-31 PIPPY PL	MS OFFICE
MARIE'S MINI MART	40 AIRPORT HEIGHTS DR	MS CONVENIENCE STORE
ROCK, PAPER, SCISSORS INC.	279 PORTUGAL COVE RD	MS RETAIL STORE
ACTION PHYSIOTHERAPY	279 PORTUGAL COVE RD	MS CLINIC

YW-YMCA	35 RIDGE RD	MS CLUB
NEWCO METAL & AUTO RECYCLING	46-50 ROBIN HOOD BAY RD	MS INDUSTRIAL USE
LONG HARBOUR HOLDINGS INC	10 ST. CLARE AVE MAX ATHLETICS	MS RECREATIONAL USE
COBALT PROPERTIES LIMITED	2 STAVANGER DR STARBUCKS	SN EATING ESTABLISHMENT
THE NATURAL HEALTH SHOP	16 STAVANGER DR	SN RETAIL STORE
PRINCESS AUTO LTD.	410 STAVANGER DR	MS RETAIL STORE
SECOND CUP	3 STAVANGER DR, SECOND CUP	SN EATING ESTABLISHMENT
PRIDE SIGNS LTD.	3 STAVANGER DR. - MONTANA'S	SN RESTAURANT
EARLY ACHIEVERS INC.	397 STAVANGER DR	MS RETAIL STORE
STAVANGER DRIVE PIZZA COMPANY	415 STAVANGER DR	MS RESTAURANT
NORTH ATLANTIC REFINING	86 THORBURN RD	MS SERVICE STATION
MARIE'S MINI MART #2	88 THORBURN RD	MS CONVENIENCE STORE
KENNY ENTERPRISES LIMITED	THORBURN RD	MS RETAIL STORE
NORTH ATLANTIC REFINING	446 TOPSAIL RD	MS SERVICE STATION
BELLA VISTA LIMITED	26-34 TORBAY RD	MS TAVERN
TOTALLY TANNED LTD.	120 TORBAY RD	MS SERVICE SHOP
CURVES FOR WOMEN	272-276 TORBAY RD	MS CLUB
TORBAY ROAD BILLARDS LIMITED	430 TORBAY RD	MS TAVERN
NORTH ATLANTIC	660 TORBAY RD	MS SERVICE STATION
RONA	710 TORBAY RD	MS RETAIL STORE
WEIGHT WATCHERS	105 TORBAY RD	MS CLUB
ICT CANADA GROUP INC.	TORBAY ROAD-TORBAY RD MALL	MS COMMUNICATIONS USE
TROPICAL AND MARINE PETS INC.	611 TORBAY RD	MS RETAIL STORE
KITCHEN QUEEN	176 WATER ST	SN RETAIL STORE
ZORIN INDUSTRIES	365-367 WATER ST	SN OFFICE
COASTAL MARINE	15 ABERDEEN AVE	NC ACCESSORY BUILDING
NRG ELECTRICAL LTD.	199 KENMOUNT RD	NC ACCESSORY BUILDING
CHARLES WILLIAMS	199 KENMOUNT RD	NC ACCESSORY BUILDING
KBAC CONTRACTORS	70 BROOKFIELD RD	RN PATIO DECK
GERALD BARRETT	223 DUCKWORTH ST-INT STRIPOUT	RN MIXED USE
ACADEMY FOR MATH & ENGLISH	386 STAVANGER DR	CR COMMERCIAL SCHOOL
PIPPY PARK COMMISSION	472 ALLANDALE RD	RN ACCESSORY BUILDING
SCHLUMBERGER CANADA	139 WATER ST, 2ND & 3RD FLOORS	RN OFFICE
BARBARA COLLINS	446 NEWFOUNDLAND DR, COCO	CR BAKERY
4246551 CANADA INC.	60 O'LEARY AVE	RN RETAIL STORE
N D DOBBIN	430 TOPSAIL RD -WENDY'S	TI RESTAURANT
GERALD BARRETT	223 DUCKWORTH ST	RN MIXED USE
BRISTOL DEVELOPMENT INC.	KELSEY DR, OFFICE 2	NC OFFICE

THIS WEEK \$ 2,934,095.00

CLASS: INDUSTRIAL

THIS WEEK \$.00

CLASS: GOVERNMENT/INSTITUTIONAL

MACMORRAN COMMUNITY CENTRE	10 BROTHER MCSHEFFREY LANE	CO PLACE OF AMUSEMENT
ST TERESA'S PARISH	MUNDY POND RD	MS PARISH HALL
CITY OF ST. JOHN'S	305 WATERFORD BRIDGE RD	RN ADMIN BLDG/GOV/NON-PROFIT
ST. PAUL'S CHURCH	198-202 MAIN RD	RN CHURCH

THIS WEEK \$ 68,000.00

CLASS: RESIDENTIAL

ANDREW SPURRELL	14 ALDERGROVE PL	NC ACCESSORY BUILDING
KAELEM POWER	75 ALEXANDER ST	NC FENCE
JENNIFER MALONE	31 ALEXIS PL	NC ACCESSORY BUILDING
WILLIAM A RYAN	32 ARNOLD LOOP	NC ACCESSORY BUILDING
WAYNE & CYNTHIA SEARS	521-523 BACK LINE	NC ACCESSORY BUILDING

SHAWN WILLIAMS	7 BANTING PL	NC FENCE
NEW VICTORIAN HOMES	133 BLUE PUTTEE DR, LOT 78	NC SINGLE DETACHED DWELLING
CHARLIE NOSEWORTHY	69 CAPE PINE ST - LOT 33	NC SINGLE DETACHED DWELLING
STEVEN J. DREW AND	4 CAPPAHAYDEN ST	NC FENCE
PRO-TECH CONSTRUCTION.	124 CASTLE BRIDGE DR, LOT 210	NC SINGLE DETACHED DWELLING
PRO-TECH CONSTRUCTION LTD	103 CASTLE BRIDGE DR, LOT 219	NC SINGLE DETACHED DWELLING
LILLIAN LANGER	1 EDEN ST	NC ACCESSORY BUILDING
KENNETH BRETT WILLIAMS &	11 ELM PL	NC SINGLE DETACHED DWELLING
WILLIAM & GAIL BURKE	256 FRESHWATER RD	NC ACCESSORY BUILDING
CRAIG CLARKE	2 GEORGINA ST - LOT 425	NC SINGLE DETACHED & SUB.APT
CRAIG CLARKE	4 GEORGINA ST, LOT 426	NC SINGLE DETACHED & SUB.APT
PRO-TECH CONSTRUCTION	13 GLEN ABBEY ST, LOT 183	NC SINGLE DETACHED DWELLING
ROBERT GARDINER	121 GREAT EASTERN AVE	NC FENCE
THEODORE FRANCIS LEE AND	68 GREEN ACRE DR	NC ACCESSORY BUILDING
AURORA HOMES INC	6 MARSLAND PL - LOT 58	NC SINGLE DETACHED & SUB.APT
GEORGE CHAFE	126 MONTAGUE ST	NC PATIO DECK
RODNEY CASEY	248 MUNDY POND RD	NC ACCESSORY BUILDING
KEN R NOONAN	10 NAUTILUS ST, LOT 118	NC SINGLE DETACHED & SUB.APT
AUSTIN'S CONTRACTING	9 OBERON ST	NC ACCESSORY BUILDING
HOWARD & YVONNE PIKE	9 PORTLAND PL	NC ACCESSORY BUILDING
REDWOOD MANAGEMENT LIMITED	560 TOPSAIL RD	NC CONDOMINIUM
NOSEWORTHY'S PLUMBING LTD.	47 CAPE PINE ST	CO HOME OFFICE
DOUGLAS W BROWN AND	11 BRAEMERE ST	CR SUBSIDIARY APARTMENT
HILLCREST HOMES LTD	280 DUCKWORTH ST	CR CONDOMINIUM
VANESSA ROCHE	4 GLEN ABBEY ST	CR SUBSIDIARY APARTMENT
TODD B. DELANEY	11 HAMLET ST	CR SUBSIDIARY APARTMENT
JOHN WILLIAMS	3 NERISSA PL	CR SUBSIDIARY APARTMENT
THOMAS MAHONEY	38 RIGOLET CRES	CR SUBSIDIARY APARTMENT
SEAN CORCORAN	49 ROSE ABBEY ST, LOT 127	CR SINGLE DETACHED & SUB.APT
ALLAN WHITE	125 CIRCULAR RD	EX SEMI-DETACHED DWELLING
CHARLES E. & MARSHA DECKER	6 ALBANY ST	RN SINGLE DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP.	154 CASHIN AVE	RN TOWNHOUSING
MARVA THORNHILL SMALLWOOD	13 CHARLOTTETOWN PL	RN SINGLE DETACHED DWELLING
LESLIE MILLER	77 CHEROKEE DR	RN SINGLE DETACHED DWELLING
RICHARD DAVIS	69 CHEYNE DR	RN SINGLE DETACHED DWELLING
KMK PROPERTIES INC	100 ELIZABETH AVE, UNIT 512	RN CONDOMINIUM
WILLIAM ST. CROIX	57 FRANCIS ST	RN SINGLE DETACHED DWELLING
JOHN WHELAN AND DAWN WHELAN	10 FROUDE AVE	RN SINGLE DETACHED DWELLING
ROBERT ST. AUBIN	13 GOOSEBERRY LANE	RN SINGLE DETACHED DWELLING
SHELDON LEWIS	78 HAMILTON AVE	RN SEMI-DETACHED DWELLING
MAXWELL MORGAN	81 HAYWARD AVE	RN APARTMENT BUILDING
PATRICK SQUIRES	8 MCKAY ST	RN SEMI-DETACHED DWELLING
EVAN A. WALSH	70 MONROE ST	RN TOWNHOUSING
MICHAEL CLEMENTS	39 NEW COVE RD	RN SINGLE DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP	25 PROSPERO PL	RN SEMI-DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP	25A PROSPERO PL	RN SEMI-DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP	31 PROSPERO PL	RN SEMI-DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP	31A PROSPERO PL	RN SEMI-DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP	33 PROSPERO PL	RN SEMI-DETACHED DWELLING
NFLD & LABRADOR HOUSING CORP	33A PROSPERO PL	RN SEMI-DETACHED DWELLING
HARRY THORNE	46 SMITH AVE	RN SINGLE DETACHED DWELLING
GLENDA M. O'BRIEN	20 SPENCER ST	RN SEMI-DETACHED DWELLING
ANDREW PLANCHAT	6 WALLACE PL	RN SINGLE DETACHED DWELLING
KENNY'S POND FACILITY INC.	135 MACDONALD DR	SN HOME FOR AGED
CITY OF ST. JOHN'S	40 MUNDY POND RD	MS ADMIN BLDG/GOV/NON-PROFIT

THIS WEEK \$ 3,985,267.00

CLASS: DEMOLITION

THIS WEEK \$.00

THIS WEEK'S TOTAL: \$ 6,987,362.00

REPAIR PERMITS ISSUED: 2011/12/08 TO 2011/12/27 \$ 39,600.00

LEGEND

CO	CHANGE OF OCCUPANCY	SN	SIGN
CR	CHNG OF OCC/RENOVTNS	MS	MOBILE SIGN
EX	EXTENSION	CC	CHIMNEY CONSTRUCTION
NC	NEW CONSTRUCTION	CD	CHIMNEY DEMOLITION
OC	OCCUPANT CHANGE	DV	DEVELOPMENT FILE
RN	RENOVATIONS	WS	WOODSTOVE
SW	SITE WORK	DM	DEMOLITION
TI	TENANT IMPROVEMENTS		

Rejection:

10 Forbes Street – Your Application for an Accessory Building is rejected as per Section 10.17.1 of the St. John’s Development Regulations.

Payrolls and Accounts

SJMC2012-01-03/10R

It was decided on motion of Councillor Tilley; seconded by Councillor Collins: That the following Payrolls and Accounts for the weeks ending December 15th, and December 22nd, 2011 be approved:

**Weekly Payment Vouchers
For The
Week Ending December 15, 2011**

Payroll

Public Works	\$ 455,214.12
Bi-Weekly Casual	\$ 19,323.89

Accounts Payable \$4,781,564.97

Total: \$5,256,102.98

**Weekly Payment Vouchers
For The
Week Ending December 22, 2011**

Payroll

Public Works	\$ 443,680.04
Bi-Weekly Administration	\$ 679,894.36
Bi-Weekly Management	\$ 652,279.85
Bi-Weekly Fire Department	\$ 560,116.91

Accounts Payable **\$5,352,305.89**

Total: **\$7,688,277.05**

Tenders

- a. **Tender – Traffic Control Equipment**
- b. **RFP – Study of the future impacts of major projects on St. John’s Metro**

SJMC2012-01-03/11R

It was moved by Councillor Tilley; seconded by Councillor Collins: That the recommendations of the Director of Finance and City Treasurer and the Director of Economic Development, Tourism & Culture be approved and the tenders awarded as follows:

- a. **Econolite Canada in the amount of \$24,876.50 (taxes not included)**
- b. **Elton Management Consulting, in partnership with InnovaQuest Inc. in the amount of \$45,000.00**

The motion being put was unanimously carried.

Tender – Department of Recreation Office Space

SJMC2012-01-03/12R

It was moved by Councillor Breen; seconded by Deputy Mayor Duff: That a decision on the tender for the Department of Recreation Office Space be deferred, pending further recommendation with respect to the possibility of converting the Metrobus Depot to office space and a review of whether office space could be included as part of the planned renovations to the Mews and

Wedge Park Centres; and further, that staff be directed to provide an update on the office space currently leased by the City and the associated cost.

The motion being put was unanimously carried.

East End Fire Station Option

Council considered a memorandum dated December 1, 2011 from the City Manager regarding the above noted.

SJMC2012-01-03/13R

It was moved by Councillor Tilley; seconded by Councillor Hann: That the City enter into a new Option Agreement with Republic on similar terms and conditions as the expired one (e.g. option fee - \$5,000.00; term – 6 months; purchase price - \$556,000.00; preconditions to purchase – development approval being obtained and rezoning of both sites occurring within the term of the Option to ensure that development occurs as approved (if approval is ultimately forthcoming); and any such other terms and conditions that staff may determine to be in the interest of the City).

Members of Council opposing the motion felt that the property should be offered for sale through the public tendering process. Deputy Mayor Duff noted that in a sense, the City is predetermining the development of the subject land prior to any process or public hearing on that site. She also noted that the city might be in a conflict of interest since the City is the regulator and seller of the property.

Members of Council supporting the motion noted that there is no binding sale of City property, the approval will give the developer an option to purchase it once specific conditions are met. It was noted that public consultation will be held as part of the process in considering the rezoning and development applications.

Following discussion, the motion being put was carried with Deputy Mayor Duff and Councillors Galgay and O’Leary dissenting.

New Pennywell Road

Council considered a memorandum dated December 2, 2011 from the City Solicitor regarding the above noted.

SJMC2012-01-03/14R

It was moved by Councillor Galgay; seconded by Councillor Tilley: That the Robinson family be compensated in the amount of \$2400.00 for the expropriation of their land by the City at New Pennywell Road, as recommended by the City Solicitor.

The motion being put was unanimously carried.

17 Boncloddy Street

Council considered a memorandum dated December 14, 2011 from the City Solicitor regarding the above noted.

SJMC2012-01-03/15R

It was moved by Councillor Galgay; seconded by Deputy Mayor Duff: That land at 17 Boncloddy Street, required by the City at some future point, in order to construct a turnaround at Gear Street, be purchased for \$2,000.00, as recommended by the City Solicitor.

The motion being put was unanimously carried.

1 Beech Place, Emad Rizkalla

Council considered a memorandum dated December 19, 2011 from the City Solicitor regarding the above noted.

SJMC2012-01-03/16R

It was moved by Councillor Colbert; seconded by Councillor Tilley: That land located at 1 Beech Place be sold to the applicant, Emad Rizkalla, at a price of \$2,928.00 plus the usual administration fees and HST, which would enable the applicant to meet all requirements of the Development Regulations with respect to the redevelopment at 1 Beech Place, as recommended by the City Solicitor.

The motion being put was unanimously carried.

Security Services Contract – Robin Hood Bay Waste Management Facility

Council considered a memorandum dated December 21, 2011 from the Deputy City Manager/Director of Public Works & Parks regarding the above noted.

SJMC2012-01-03/17R

It was moved by Councillor Colbert; seconded by Councillor Hickman: That the contract for Security Services Robin Hood Bay Waste Management

Facility with Spectrum Investigation & Security 1998 Ltd. be extended for a one year period in accordance with the terms of the existing contract.

The motion being put was unanimously carried.

Spotter Services Contract – Robin Hood Bay Waste Management Facility

Council considered a memorandum dated December 21, 2011 from the Deputy City Manager/Director of Public Works & Parks regarding the above noted.

SJMC2012-01-03/18R

It was moved by Councillor Colbert; seconded by Councillor Hickman: That the contract for Spotter Services Robin Hood Bay Waste Management Facility with Mask Security be extended for a one year period in accordance with the terms of the existing contract.

The motion being put was unanimously carried.

(His Worship the Mayor left the meeting and Deputy Mayor Duff assumed the Chair)

71 Brookfield Road

Council considered a memorandum dated December 21, 2011 from the City Solicitor regarding the above noted.

SJMC2012-01-03/19R

It was moved by Councillor Collins; seconded by Councillor O’Leary: That land at 71 Brookfield Road be purchased at a price of \$1,067.00, which funds will be used to credit the owner’s account to pay off the assessment debt, since the land is adjacent to a walking trail and would be beneficial to be in the City’s ownership.

The motion being put was unanimously carried.

Memorandum dated December 23, 2011 re: Travel Authorization for Councillor Galgay to attend FCM Saskatoon Conference in June 2012

SJMC2012-01-03/20R

It was moved by Councillor Colbert; seconded by Councillor Hickman: That Travel by Councillor Galgay to attend FCM Saskatoon Conference in June 2012, be approved.

The motion being put was unanimously carried.

Ratification of Email Poll – Tender – Mill Work and Cabinetry, Hamlyn Road - Non Profit Housing – Awarded to Classic Woodwork for \$300,000.00

SJMC2012-01-03/21R

It was moved by Councillor Hickman; seconded by Councillor Hann: That the following email poll be ratified:

Ratification of Email Poll – Tender – Mill Work and Cabinetry, Hamlyn Road - Non Profit Housing – Awarded to Classic Woodwork for \$300,000.00

The motion being put was unanimously carried.

Request by Councillors Hanlon and O’Leary to attend the Cultivating and Sustaining Your Creative Economy Summit in Toronto, February 28th and 29th, 2012

SJMC2012-01-03/22R

It was moved by Councillor Colbert; seconded by Councillor Hickman: That a request by Councillors Hanlon and O’Leary to attend the Cultivating and Sustaining Your Creative Economy Summit in Toronto, February 28th and 29th, 2012, be approved.

The motion being put was unanimously carried.

January 2012 Economic Update

Councillor Tilley presented the highlights of the January 2012 Economic Update.

Letter dated November 4, 2011 from Lesley Tomblin, RCMP acknowledging the excellent work of Bryan Harris, Employee Health and Wellness Coordinator

Council acknowledged the above noted letter.

Letter dated December 14, 2011 to Mayor Dennis O’Keefe from Fr. Leo English, St. Theresa’s Parish, requesting waiver of permit fees associated with renovations to St. Theresa’s Parish Hall

SJMC2012-01-03/23R

It was moved by Councillor Tilley; seconded by Councillor Collins: That permit fees associated with renovations to St. Theresa’s Parish Hall be waived.

The motion being put was unanimously carried.

Councillor O’Leary

Councillor O’Leary noted that during the recent meeting of the Public Works, Environment & Protection Standing Committee, aside from discussion on sidewalk snow clearing enhancement, discussion took place on ways and means to better communicate and engage with the general public on how to live healthily and safely in a winter city.

Councillor O’Leary, on behalf of Council and as Chair of the Animal Care Committee, welcomed new employee, City Veterinarian, Dr. Heather Hillier. She advised that information on services will be provided at a later date.

Councillor O’Leary noted she received some complaints with respect to fireworks over the Christmas holidays. In response, Councillor Breen noted that the issue will be brought forward for discussion in terms of regulations, and timing of usage. He advised that the Director of Regional Fire Services plans to prepare a report which will be referred to the Regional Fire Services Committee, and subsequent referral to Council.

Councillor Hickman

Councillor Hickman in referencing sidewalk snow clearing for bus stops, indicated he would like consideration given to including an area leading up to the bus stops.

Councillor Breen

Councillor Breen asked that the Public Works, Environment and Protection Standing Committee look at ways to further improve the City’s Garbage Collection Schedule.

(His Worship the Mayor returned to the meeting and assumed the Chair).

Councillor Tilley

Councillor Tilley commended everyone who contributed to a very successful New Year's Eve Fire Works Display.

Councillor Collins

Councillor Collins advised motorists in the City of St. John's that the On-Street Parking Ban for streets outside the designated "Downtown" area comes into effect at 12:30 a.m., Wednesday, Jan. 4, 2012 and will remain in effect until further notice.

His Worship the Mayor

His Worship the Mayor spoke to the fact that Canada Post is considering installing temporary mailing boxes in parts of the City because of safety concerns with sidewalks. The Mayor pointed out in his opinion, it is not about snow clearing of sidewalks, but Canada Post's plans to gradually eliminate door to door services, which will result in postal carrier layoffs. The Mayor noted that the postal workers union share the City's position in that community mailboxes are not necessary, considering the City's enhanced sidewalk snow clearing program.

Adjournment

There being no further business, the meeting adjourned at 5:50 p.m.

MAYOR

CITY CLERK