

October 19, 2017

Email: [REDACTED]

Dear [REDACTED]

**Re: Request for Access to Information Under Part II
of the Access to Information and Protection Privacy Act**

On October 5, 2017, the City of St. John's received your request for access to the following information:

*"How much, and on what basis is compensation structured, (i.e.) what is the calculation formula for your current benefits consultant for the Group Insurance plan of the City of St. John's?
What are the consulting service fees?
Can it be broken down by line of benefit?"*

Enclosed is the information you requested. As the provision of the information constitutes full disclosure, we now consider this matter completed and will be closing the file.

If you have any further questions, please feel free to contact the undersigned by telephone at 576-8619 or by e-mail: kchafe@stjohns.ca

Yours truly,



Karen Chafe
ATIPP Coordinator

ST. JOHN'S



Re: ATIPP Request - Group Insurance Plan 

Sarah Hayward to: Kenessa Cutler
Cc: Cheryl L Mullett, Derek G Coffey, Karen Chafe, Kevin Breen

2017/10/12 04:56 PM

Hi,

The current commission charged for ongoing Group Insurance consulting services is as follows:

- 15% of premium for Accidental Death and Dismemberment with a total annual cap of \$22,000
- 0.5% of premium for all other benefits (Life, Dependent Life, LTD, Health, Dental)

Thanks,

Sarah Hayward
Director, Human Resources
City of St. John's
(709) 576-8069

Kenessa Cutler

Hello all, please see the attached ATIPP request...

2017/10/06 10:22:08 AM

From: Kenessa Cutler/CSJ
To: Kevin Breen/CSJ@CSJ, Derek G Coffey/CSJ@CSJ, Sarah Hayward/CSJ@CSJ
Cc: Karen Chafe/CSJ@CSJ, Cheryl L Mullett/CSJ@CSJ
Date: 2017/10/06 10:22 AM
Subject: ATIPP Request - Group Insurance Plan

[attachment "Memo to staff -Insurance plan.pdf" deleted by Sarah Hayward/CSJ]

Hello all, please see the attached ATIPP request.

Kenessa Cutler
Legislative Assistant
Office of the City Clerk
City of St. John's
tel: 709-576-8429
email: kcutler@stjohns.ca

ST. JOHN'S