

August 3, 2018

Email: [REDACTED]

Dear [REDACTED]

**Re: Request for Access to Information Under Part II  
of the Access to Information and Protection Privacy Act**

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On August 2, 2018, the City of St. John's received your request for access to the following information:

- 1. I would like a copy of the contracts between the City of St. John's and the landlords of 351 Water Street, St. John's (Eastport Properties) in regards to their parking lot partnership, any and all appendices and amendments, additional parties.*
- 2. I would also like a copy of any contracts between the City of St. John's and the landlords of 330 Duckworth Street, St. John's, Metropark in relation to their parking lot partnership, any and all appendices and amendments, additional parties.*

Staff have confirmed that both lease agreements in question are publicly available through the Registry of Deeds; please see the attached correspondence. As the provision of the information constitutes full disclosure, we now consider this matter completed and will be closing our file.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the *Access to Information and Protection of Privacy Act* (the Act). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner:

Office of the Information and Privacy Commissioner  
2 Canada Drive; P. O. Box 13004, Stn. A, St. John's, NL. A1B 3V8  
Telephone: (709) 729-6309; Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act.

If you have any further questions, please feel free to contact the undersigned by telephone at 576-8619 or by e-mail: [kchafe@stjohns.ca](mailto:kchafe@stjohns.ca)

Yours truly,



Karen Chafe  
ATIPP Coordinator

**ST. JOHN'S**

**From:** [Kelly Butler](#)  
**To:** [Kenessa Cutler](#); [Cheryl L. Mullett](#); [Andrew Woodland](#); [Linda Bishop](#)  
**Subject:** RE: ATIPP Request - Landlord Contracts  
**Date:** Friday, August 3, 2018 8:23:34 AM

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Hi Kenessa:

Both of these lease agreements (Duckworth Street Parkade and 351 Water Street) are registered with the Registry of Deeds and are publicly available to anyone who wants to see them.

Duckworth Street Parkade (Registration #550695)  
351 Water Street Parkade (Registration #541743)

Any related agreements (Indemnity Agreements, Management Agreements and/or Amending Agreements) for these properties are also registered and available at the Registry of Deeds.

Kelly

Kelly Butler  
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Legal Department  
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P. O. Box 908  
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**From:** Kenessa Cutler  
**Sent:** Thursday, August 2, 2018 4:22 PM  
**To:** Cheryl L. Mullett <[cmullett@stjohns.ca](mailto:cmullett@stjohns.ca)>; Andrew Woodland <[awoodland@stjohns.ca](mailto:awoodland@stjohns.ca)>; Linda Bishop <[lbishop@stjohns.ca](mailto:lbishop@stjohns.ca)>  
**Cc:** Kelly Butler <[kbutler@stjohns.ca](mailto:kbutler@stjohns.ca)>  
**Subject:** ATIPP Request - Landlord Contracts

Good afternoon everyone,

Please see the attached request for information.

Kind regards,

**Kenessa Cutler**

Legislative Assistant, Office of the City Clerk

City of St. John's

t. (709) 576 8429 | e. [kcutler@stjohns.ca](mailto:kcutler@stjohns.ca)