

April 15, 2016



Dear 

Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act

On March 29, 2016, *the City of St. John's* received your request for access to the following records/information:

"A copy of the complete building file for the property situate at 345-353 Duckworth Street, St. John's, NL for the period 1997 to present. Without limited the generality of the foregoing, we would ask for copies of the following:

1. All building plans and other documents provided in support of any building/development applications;
2. Engineering Reports;
3. Designs and Drawings, engineered or otherwise, both drafts and finals (Mechanical, Electrical, Structural, Civil and Architectural - issued for Construction Drawings);
4. All correspondence between the City of St. John's and the Owner, or any person acting on behalf of the City of St. John's or the Owner;
5. Hydrology Reports and analysis;
6. Geotechnical Reports, Soil Sample Results and analysis;
7. Legal Surveys, Real Property Reports, Deeds and other instruments of title; and
8. Mitigation Reports on any one or more of the following: (i) drop hazards, (ii) noise, (iii) water run-off, (iv) flame spread, (v) snow/snow drifting."

Enclosed is the information you requested. As the provision of the information constitutes full disclosure, we now consider this matter completed and will be closing the file.

If you have any further questions, please feel free to contact the undersigned by telephone at 576-8202 or by e-mail: ehenley@stjohns.ca.

Yours truly,

A handwritten signature in cursive script that reads "Elaine A. Henley".

Elaine A. Henley
City Clerk
Enclosures

ST. JOHN'S