



PLEASE PRINT

Department of Community Services

YOUTH TRAVEL GRANT APPLICATION

INDIVIDUAL/ORGANIZATION INFORMATION

SECTION 1

Name of Individual/Organization: _____

Contact Person: _____ Title: _____

Address: _____ City: _____ Postal Code: _____

Telephone: (home) _____ (work) _____ (cell) _____ (fax) _____

Email: _____ Website: _____

GRANT CATEGORY

SECTION 2

Grant applying for: Youth Travel Sport Youth Travel Non-Sport

Please refer to the Grant and Subsidies Policy to review grant guidelines.

GRANT REQUEST

SECTION 3

Amount requesting from the City \$ _____ Percentage of total travel expense % _____

Team Name: _____ Travel Location: _____

Have you previously received funding under the City of St. John's Grant Program? Yes No If yes, most recent year: _____

Provide a brief description of the intended use of the funds requested, i.e. activity, program, event.

It is the responsibility of the applicant to ensure all required information is submitted. Incomplete applications will be considered ineligible.

I AFFIRM THAT the information in this application is accurate and complete and the financial information is fairly presented. I agree that once funding is provided, any change to the organization program delivery will require prior approval from the City of St. John's. I agree to publically acknowledge funding and assistance by the City of St. John's. I understand that the information provided in this application may be accessible under the Access to Information Act. I also agree to respect the spirit and intent of the various acts governing the programs of the City of St. John's.
Signature of two principal officers of the group or organization:

_____	_____	_____
Name	Title	Date (yyyy-mm-dd)
_____	_____	_____
Address	City/Province	Postal Code

Signature		

If applicant is a member of a team, this application must be signed by the Team Manager or Coach.

_____	_____	_____
Name	Title	Date (yyyy-mm-dd)
_____	_____	_____
Address	City/Province	Postal Code

Signature		

Important Information

There is no deadline for Travel Grant applications:

Ensure that you have completed all sections and enclosed all requested documentation. Incomplete applications will be considered ineligible.

Submission Information		Inquiries
Electronic	Hard Copy	For More Information
Email: citygrants@stjohns.ca	Access St. John's First Floor, City Hall	Email: citygrants@stjohns.ca
Emails including all attachments must not exceed 25MB . Acceptable file formats are: pdf, docx, xlsx, jpg, png, mp3, wav, mp4, mpeg, mov, zip.	or 10 New Gower Street; P.O. Box 908 St. John's, NL A1C 5M2 Attention: City Grants	Call: (709) 570-2186