



PLEASE PRINT

SENIOR OF THE YEAR AWARD

NOMINEE INFORMATION

SECTION 1

Full Name _____ Nominator Information : Ward: _____
 Mailing Address _____ Postal Code _____
 Telephone (Home) _____ (Work) _____ Cell _____
 Email Address _____
 Date of Birth _____ (nominee must be at least 60 years of age)

NOMINEE DECLARATION (Mandatory)

SECTION 2

I am aware of and am in agreement with the submission of this nomination.
 Signature of Nominee _____ Date: _____
If this is a posthumous nomination, the signature of a family member is required:
 Family Member (please print) _____ Relationship to Nominee _____
 Signature _____ Date _____

NOMINATOR INFORMATION

SECTION 3

Full Name _____
 Mailing Address _____ Postal Code _____
 Telephone (Home) _____ (Work) _____ Cell _____
 Email Address _____

SUPPORT DOCUMENTATION (to be attached)

SECTION 4

- 1. Reason for Nomination**
This information must be provided by the nominator and must outline why the Nominee should received the Senior of the Year Award. Please include information on Nominee's volunteer service and how he/she has made a positive impact on residents of St. John's.
- 2. Letter of Support**
A minimum of one (1) letter of support. The letter of support cannot come from a family member and must include the following information: name, address, postal code, telephone number, and email address. The letter(s) should be printed or typed, dated and signed by supporter.
- 3. Additional Information**
The Nominator may also include additional information with the nomination which may include: copies of certificates, Newspaper clippings and/or stories. Additional information must not exceed two (2) pages.

1. Purpose

The City of St. John's will recognize a senior who has made significant volunteer contributions to the City through:

- Service to the Community
- Improving the quality of life of citizens through community involvement (i.e. music, sport, recreation, arts)

2. Qualifications

- Nominees must be 60 years of age or older.
- Nominees must be a current resident of St. John's (or a resident within the past 6 months).
- Nominees can be nominated by an organization, group or individual.
- A combination of volunteer and paid work accepted.
- Posthumous nominations will be accepted.
- Self-nominations are NOT accepted.

3. Nominating Process

- Nominators and references cannot be members of the nominee's immediate family.
- Current members of the Seniors Advisory Committee (SAC) are not eligible to be nominated but can nominate a candidate.
- A minimum of one (1) letter of support is required; nominator cannot be a family member.
- No more than two (2) pages of supporting documentation.

4. Award Selection Process

- A selection committee, comprised of members of the Seniors Advisory Committee (SAC) will review all applications.
- The selection committee will present its short list recommendation to the Seniors Advisory Committee (SAC) for ratification. The Seniors Advisory Committee will make the final decision on the Senior of the Year selection.
- A senior can only win the award once; anyone who has been named Senior of the Year will not be eligible for future nominations.
- Nomination forms will be kept from year to year.
- Upon selection, all applications will be disposed of in a secure manner.
- Nominations will be assessed on the following criteria: Volunteer Involvement and Commitment, Impact on Individuals and Community, and Diversity of Contribution.

I acknowledge that the nominee meets the nomination guidelines and has been made aware of this nomination. I further acknowledge that I have attached all necessary documentation, as indicated by the check boxes.

- Nominee Information
- Nominator Information
- Reason for Nomination- no more than one (1) page
- Minimum of one (1) letter of support- dated and signed by supporter
- Additional Information- no more than two (2) pages

Please mail completed form to:

City of St. John's
 Recreation Division
 Community Services Department
 P.O. Box 908
 St. John's NL A1C 5M2

For more information:
 Call: 576-8411
 E-mail: recreation@stjohns.ca