



PLEASE PRINT

LEG-1002

LEGAL DEPARTMENT

REQUEST FOR DISCLOSURE (Parking Tickets)

IMPORTANT - Prior to completing this form, please read the following:

SECTION 1

Please note that the owner of the vehicle shall be considered to be the person to whom the ticket was issued. As a result, the City will only release disclosure to the owner of the vehicle.

If you are the owner of the vehicle and wish to designate a party to pick up disclosure on your behalf, or are a party that wishes to pick up disclosure on behalf of the owner, please complete Section 4; Agent Authorization, below.

CONTACT INFORMATION (to be completed by the applicant):

SECTION 2

Name: \_\_\_\_\_
Mailing Address: \_\_\_\_\_
City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_
Telephone: (home) \_\_\_\_\_ (work): \_\_\_\_\_ (cell): \_\_\_\_\_
Email Address: \_\_\_\_\_

TICKET INFORMATION

SECTION 3

Ticket Number: \_\_\_\_\_
Offence Description: \_\_\_\_\_
Trial Date: \_\_\_\_\_

AGENT AUTHORIZATION

SECTION 4

[ ] Not applicable, I am the owner of the vehicle (if this box is checked, please do not fill out the information below)
I, \_\_\_\_\_, owner of the vehicle bearing license plate # \_\_\_\_\_
hereby authorize \_\_\_\_\_ (name of agent) of \_\_\_\_\_ (address of agent) to pick up disclosure on my behalf.

SIGNATURE OF OWNER

DATE

Please return completed form to:

City of St. John's
Legal Department
P. O. Box 908
St. John's NL A1C 5M2

For more information:

Call: 709-576-8641

Fax: 709-576-8561

Email: legal@stjohns.ca



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