



PLEASE PRINT

PER - 3004

Department of Planning, Engineering and Regulatory Services

**ASSURANCE OF FIELD & COMPLIANCE FORM  
(FOR BUILDING PERMIT)**

**CONTACT INFORMATION**

**SECTION 1**

This form must be submitted *after* completion of the project, and *before* issuance of the Occupancy Permit.

Date (yyyy-mm-dd) \_\_\_\_\_ Building Permit Number \_\_\_\_\_

Name of Project \_\_\_\_\_

Address of Project \_\_\_\_\_ Postal Code \_\_\_\_\_

Legal Description of Project \_\_\_\_\_

**SIGNATURE OF REGISTERED PROFESSIONAL**

**SECTION 2**

I hereby give assurance that:

- a) I have fulfilled by obligations for field review as outlined in Section 13 of the St. John's Building Regulations, and in the previously submitted Commitment for Field Review Form dated (yyyy-mm-dd) \_\_\_\_\_; and
- b) Those components of the project opposite my initials in the Commitment for Field Review Form substantially comply with the plans and supporting documents submitted in support of the application for the building permit; and
- c) I certify that I am a registered professional as required by the Professional Engineers & Geoscientists Act, 2008 & Architects' Act, 2008 of Newfoundland and Labrador.

Name \_\_\_\_\_ (Affix Professional Seal Below)

Signed \_\_\_\_\_ Initials Sample \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**IF THE REGISTERED PROFESSIONAL IS A MEMBER OF A FIRM, COMPLETE THE FOLLOWING**

**SECTION 3**

I am a member of the firm and I sign this letter on behalf of myself and the firm. Permit to Practice Reg. No. \_\_\_\_\_

Name of Firm \_\_\_\_\_

Address of Firm \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

**NOTE:** This form must be signed by a registered professional. A registered professional is defined as:

- a) a person who is registered or licensed to practice as a professional engineer under The Engineering & Geosciences Professions Act, 2008 of NL or
- b) a person who is registered or licensed to practice as an architect under the Architects Act, 2008 of NL

Please mail completed form to:	Department of Planning Engineering and Regulatory Services City Hall Annex, 3 <sup>rd</sup> Floor P.O. Box 908 St. John's, NL A1C 5M2	For more information, please call: 576-8565
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