PLEASE PRINT

OUTDOOR SPORT FACILITY RENTAL APPLICATION

DEPARTMENT OF COMMUNITY SERVICES RECREATION DIVISION

SECTION 1 — CONTACT INFORMATION (All applications must provide two contacts)

Group/League _____ Main Contact _____

Address _____ City/Town _____ Postal Code _____

Phone Number (Home) _____ (Work) _____ (Cell) _____

Email Address _____

Alternate Contact _____ (Phone) _____ (Cell) _____

Address _____ City/Town _____ Postal Code _____

Email Address _____

SECTION 2 — GENERAL INFORMATION (Equipment / Bases Will Not Be Provided)

Type of Field Requested

- ☐ Softball
- ☐ Baseball
- ☐ Soccer
- ☐ Other _____
- ☐ Football
- ☐ Ultimate Frisbee

Type of League

- ☐ Men's
- ☐ Women's
- ☐ Adult
- ☐ Minor
- ☐ Co-ed

Purpose of Usage

- ☐ Practice / Game
- ☐ League
- ☐ Tournament
- ☐ Other _____

SECTION 3 — FIELD RENTAL DETAILS

1st Choice	2nd Choice	3rd Choice
Field _____	Field _____	Field _____
Day of Week: Sunday	Day of Week: Sunday	Day of Week: Sunday
Start Date _____	Start Date _____	Start Date _____
Time _____	Time _____	Time _____
Finish Date _____	Finish Date _____	Finish Date _____

I acknowledge that this application is only a request. Rentals are not confirmed until all applicable fees are paid in advance of usage and a contract is signed. Please note that under certain circumstances, the option of a payment plan may be available.

Applicant Signature _____ Date _____

SECTION 4 — FOR INTERNAL USE ONLY

Form Received By _____

Confirmation _____

Date _____ Time _____

Facility _____

Date Form Received _____

Permit # _____

Key Deposit Receipt # _____ Amt. Paid _____

Rental Receipt # _____ Amt. Paid _____

The completed form can be dropped off or mailed to:
H.G.R. Mews Community Centre
Attn. Outdoor Field Bookings
40 Mundy Pond Road, P.O. Box 908
St. John's, NL A1C 5M2

OR

Emailed to: recreation@stjohns.ca

Faxed to (709) 576-5691

For more information please call (709) 576-8499

ST. JOHN'S
NEWFOUNDLAND AND LABRADOR, CANADA