



PLEASE PRINT

LEG-1002 – Disclosure Request Form

Legal Department

Request for Disclosure (Parking Tickets)

Important Information

SECTION 1

Please note that the owner of the vehicle shall be considered to be the person to whom the ticket was issued. As a result, the City will only release disclosure to the owner of the vehicle.

If you are the owner of the vehicle and wish to designate a party to pick up/receive disclosure on your behalf or are a party that wishes to pick up/receive disclosure on behalf of the owner, please complete Section 4: Agent Authorization, below.

Contact Information (to be completed by the applicant)

SECTION 2

Name: _____

Mailing Address: _____

City/Town: _____

Telephone: (home) _____ (work): _____ (cell): _____

Email Address: _____

Yes, disclosure can be emailed to me at the above noted email address.

Ticket Information

SECTION 3

Ticket Number: _____

Trial Date: _____

Agent Authorization

SECTION 4

Not applicable, I am the owner of the vehicle (if this box is checked, please do not fill out the information below)

I, _____, owner of the vehicle bearing license plate number _____, hereby authorize _____ (name of agent) of _____ (address of agent) to pick up disclosure on my behalf.

Signature of Owner _____

Date (yyyy/mm/dd) _____

Please send completed form to:

Legal Department
P.O. Box 908, 10 New Gower Street
St. John's, NL A1C 5M2

Phone: (709) 576-8641
Fax: (709) 576-8561
Email: legal@stjohns.ca



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