



CS – REC

Department of Community Services – Recreation Division

### Building Healthy Communities Volunteer Award Application

**ELIGIBILITY CRITERIA AND NOMINATION REQUIREMENTS:**

**SECTION 1**

The Building Healthy Communities Volunteer Award recognizes individuals or groups who have volunteered their time to support healthier environments within the City of St. John's. By establishing healthier environments, individuals or groups are enhancing the community and providing residents with the opportunity to live healthier lives.

The winners will be recognized at the City of St. John's Annual Volunteer Reception.

**Eligibility Criteria:**

1. This award is open to **all ages**, but nominee must be a resident of the City of St. John's.
2. All achievements reflected in the nomination must be voluntary/unpaid in nature.
3. Volunteer service must improve the quality of life and well-being of citizens through recreation, leisure or community programming either by:
  - supporting healthy lifestyles (recreation, leisure, sport, mental health, mindfulness, healthy eating, etc)
  - creating vibrant communities and promoting a healthier life through the delivery of programs and services
4. Previous award recipients are not eligible for nomination.

**Nomination Requirements:**

1. Submission of fully completed nomination form by nominator.
2. One additional reference letter from someone other than the nominator. This cannot be a member of the Nominee's immediate family.
3. Nominator must discuss nomination with nominee, to avoid multiple nominations for one individual and confirms the nominee has approved of the nomination.
4. Submit nomination form and reference letter by **third Friday in March**.

**Selection Process:**

A Selection Committee from the City of St. John's will review all nominations and select a winner. All decisions will be final.

**NOMINEE INFORMATION (PLEASE PRINT):**

**SECTION 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: (yyyy/mm/dd) \_\_\_\_\_

1. Please list the type(s) of volunteer service this individual or group has contributed to in the community in the past year. How long has this person or group been volunteering in this role?

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2. Describe the demonstrated qualities, initiative and community involvement of the nominee (include any outstanding work, achievements, news clips, supporting documents, photos, etc.)

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3. Describe how the contributions of the volunteer/group benefit the residents of the community.

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4. Provide a real life example of how the nominee is working to build healthier environments through his/her/their volunteer actions.

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NOMINATOR INFORMATION:

SECTION 3

I have discussed and received approval from the nominee to submit this nomination application  Yes

Name: \_\_\_\_\_ Relationship to Nominee: \_\_\_\_\_

Nominating Group: (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email: \_\_\_\_\_

Healthy Communities and Leadership Fieldworker  
Recreation Division  
1 Crosbie Place

P.O. Box 908  
St. John's, NL A1C 5M2

or

Email: [healthycommunities@stjohns.ca](mailto:healthycommunities@stjohns.ca)  
For more information call: 709-576-8628

Please ensure the following:

- One additional reference letter is attached
- Nomination form is completed
- Any supporting documents are attached

Deadline for nomination documentation is **third Friday in March.**

Number of included pages: \_\_\_\_\_

Please send completed form to: