



PLEASE PRINT

Community Services - Economic Development, Culture and Partnerships Division

GRANTS TO ARTISTS (INDIVIDUALS) APPLICATION FORM

CONTACT INFORMATION

SECTION 1

Name:

Address:

City/Town:

Postal Code:

Telephone (Home):

(Work):

(Mobile):

Email:

Fax:

Website:

DISCIPLINE (Check One)

SECTION 2

Theatre

Dance

Music

Literary

Film & New Media

Visual Art & Craft

PROJECT DETAILS

SECTION 3

Title:

Summary (Provide a 2-3 sentence project description for administrative and reporting purposes):

PREVIOUS GRANT INFORMATION

SECTION 4

When was the last year you received a grant from the City of St. John's?

Year:

For what amount?

Has a final report been submitted for that grant?

YES

NO

Submitted with this application

Grants will not be issued unless final reports have been received from previous grants.

CURRENT REQUEST

SECTION 5

Amount Requested:

Percentage of Total Budget:

-

SECTION 6

MANDATORY INFORMATION

1. Detailed Project Description (Maximum 2 Pages): Clearly address all assessment criteria (see Policy on Grants to Artists and Arts Organizations).
2. Balanced Budget: Clearly show expenses and revenues, including your request to the City. **Indicate all sources of revenue as either confirmed or pending.**
3. Resumé or C.V. as it relates to your development as an artist.

SECTION 7

SUPPORT MATERIAL

Check the materials included with this application (please see below for electronic submissions instructions):

- Photographs
- DVDs/CDs
- Printed Material (Maximum 10 Pages)
- Other (Please Describe): _____

DO NOT submit USB drives or include links to websites or cloud-stored materials (Dropbox, etc.) as they will not be reviewed.

SECTION 8

LETTERS OF REFERENCE (First-Time Applicants Only)

For first-time applicants: Submit **Two Letters of Reference**. Referees should have expertise in the specified discipline, should be familiar with you and your work, and should be briefed about the specific project for which you are seeking support. The letter of reference should offer an informed artistic assessment of your project and your ability to complete it. Provide referee details below.

Referee #1

Name: _____
 Telephone: _____
 Email: _____

Referee #2

Name: _____
 Telephone: _____
 Email: _____

SECTION 9

DECLARATION

I certify to the best of my knowledge that the information contained in this application is correct. I accept the conditions of the City's Policy on Grants to Artists and Arts Organizations and I accept the decision of the Grants to Artists and Arts Organizations Jury.

Signature of Applicant: _____

Date (yyyy/mm/dd): _____

IMPORTANT INFORMATION

Applications must be received no later than 4:00 p.m. on November 30.

Ensure that you have completed all sections and enclosed all requested documentation. Incomplete applications will be considered ineligible.

Do not bind or staple your application.

Submissions Information:

Inquiries:

Electronic Submission:

Email: citygrants@stjohns.ca
 Emails including all attachments **must not exceed 25MB**. Acceptable file formats are: pdf, docx, xlsx, jpg, png, mp3, wav, mp4, mpeg, mov, zip.

OR

Hard Copy Submission:

Access St. John's
 Attention: Grants to Artists and Arts Organizations
 First Floor, City Hall
 10 New Gower Street; P.O. Box 908
 St. John's, NL A1C 5M2

Email: citygrants@stjohns.ca

Call: (709) 576-2563



NEWFOUNDLAND AND LABRADOR, CANADA