AGENDA

Committee of the Whole

Wednesday, November 21, 2018
9am
Foran Greene Room
4th Floor, City Hall
AGENDA
COMMITTEE OF THE WHOLE
November 21, 2018 – 9 a.m. – Foran/Greene Room, 4th Floor, City Hall

1. Call to Order

2. Approval of the Agenda

3. Adoption of the Minutes
   a. Committee of the Whole Minutes – November 7, 2018

4. Delegations
   a. Stewardship Association of Municipalities – Laura King

5. Planning & Development – Councillor Maggie Burton
   Items for Discussion
   a. Decision Note dated November 13, 2018 re: Application to Rezone Land to the Residential Medium Density (R2) Zone, REZ1800012, 26 Logy Bay Road
   b. Decision Note dated November 14, 2018 re: Text Amendment to allow Vehicle Storage Yard as a Discretionary Use in the Commercial Industrial (CI) Zone, REZ1800017, 18 International Place, Applicant: WLH Holdings Ltd.

6. Community Services & Events – Councillor Jamie Korab
   Items for Discussion
   a. Inclusion Advisory Committee Report – November 5, 2018
   b. Arts and Culture Advisory Committee Report – November 5, 2018

7. Governance & Strategic Direction – Mayor Danny Breen
   a. Decision Note dated November 14, 2018 re: Nomenclature Committee Report – Cedar Hill Place
   b. Decision Note dated November 15, 2018 re: Change of Council Representative – Clean St. John’s

8. Other Business

9. Adjournment
MINUTES
COMMITTEE OF THE WHOLE
November 7, 2018 – 9:00 am – Council Chamber, 4th Floor, City Hall

Present
Mayor Danny Breen
Deputy Mayor Sheilagh O’Leary
Councillor Maggie Burton
Councillor Dave Lane
Councillor Debbie Hanlon
Councillor Sandy Hickman
Councillor Ian Froude
Councillor Hope Jamieson
Councillor Jamie Korab
Councillor Wally Collins
Councillor Deanne Stapleton

Staff
Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager, Community Services
Lynnann Winsor, Deputy City Manager – Public Works
Cheryl Mullett, City Solicitor
Elaine Henley, City Clerk
Ken O’Brien, Chief Municipal Planner
Susan Bonnell, Manager of Communications and Office Services
Maureen Harvey, Legislative Assistant

Other Staff who were in attendance to address specific agenda items included:

Brendan O’Connell – Director of Engineering
Judy Tobin, Manager of Housing
Simone Lily, Affordable Housing Development Coordinator
Garrett Donaher, Manager – Transportation Engineering
Natalie Godden, Manager – Family & Leisure Services
Elizabeth Lawrence – Director of Economic Development, Culture & Partnerships.
Jessica Barry, Immigration Partnership Officer.

One member of the public was also present.

Adoption of the Agenda

The agenda was adopted as presented.

Adoption of the Minutes
Moved – Councillor Hickman; Seconded – Councillor Korab

That the Committee of the Whole minutes dated October 24, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

Community Services & Events – Councillor Jamie Korab

Inclusion Advisory Committee Report – October 3, 2018

Councillor Jamieson presented.

Proposal to Introduce Groups and Organizations

The Committee recommends that at each meeting of the Inclusion Advisory Committee, one group representative present allowing the ability to further develop the Committee. The Committee agreed the individual would have 5 minutes to present with 5 minutes allotted to Q&A.

This process is tied into the Inclusion Outreach Collaborative. Members positions will be noted under the City’s Advisory Committee webpage with a link to their organizations making it easier for the public to locate. Further to explore the possibility of working with the City’s Communication Division to provide a small video to make people aware of who sits around this Committee’s table as well as all the working groups that report into it.

Videos could be prepared in collaboration with the City’s Communication Department with the information stored in one location.

Recommendation

Moved – Councillor Jamieson; Seconded – Councillor Stapleton

Put forward internal learning opportunities lead by Committee members paired with external engagement efforts inclusive of videos on City’s website.

CARRIED UNANIMOUSLY

Decision Note – Inclusion Outreach Collaborative

The purpose is to outline the workplan of the City of St. John’s Inclusion Outreach Collaborative and expectations for implementation.

Recommendation
Moved - Councillor Jamieson; Seconded – Councillor Hanlon

It is recommended that the City continue to implement its current inclusion activities and develop an Inclusion Outreach Collaborative that highlights these resources and partnerships and ensures all City departments adhere to specific inclusion requirements. Pilot projects and major projects should be evaluated and if deemed necessary, be brought to the Inclusion Advisory Committee and/or other relevant advisory committees in the planning stages but prior to implementation. It is recommended that the City delay the development of a comprehensive Inclusion Policy until the federal and provincial regulations have been updated and can be considered/ incorporated into the policy development process.

CARRIED UNANIMOUSLY

It was also agreed that further discussion is warranted with respect to how advisory committees receive and consider items of interest. The Office of the City Clerk will initiate this discussion.

Planning & Development – Councillor Maggie Burton

Built Heritage Experts Panel Report – October 25, 2018

Decision Note dated October 18, 2018 re: 288 Water Street, Yellowbelly – Installation of Beer Tanks

The City has received an application for the installation of two exterior beer tanks on the patio of Yellowbelly Brewery & Public House, located at 288 Water Street (corner of George Street). The beer tanks have already been installed and are proposed to be removed after a period of approximately 18-24 months. The footprint of the building extends under George Street and therefore the beer tanks are located within the footprint of the building.

The subject property is located within Heritage Area 1, is in the Commercial Downtown District of the St. John’s Municipal Plan and is zoned Commercial Central Retail (CCR). The building is designated by Council as a Heritage Building and therefore any repairs must seek approval from Council. This area is also within the Water Street National Historic District.

Recommendation
Moved – Councillor Burton; Seconded – Deputy Mayor O’Leary
It is recommended to approve the two beer tanks located at 288 Water Street, as proposed. It is further recommended that an end date of 18 months be included on the building permit, that the building be inspected once the tanks are removed, and any damage to the exterior caused by the tanks be repaired.

CARRIED UNANIMOUSLY

Following some lengthy debate on whether there should be a more stringent penalty for development that takes place without a permit, and given the variables involved from individual cases and circumstances, the Committee was in agreement with the method by which staff deals with such instances.

### Housing – Councillor Hope Jamieson

Decision Note dated October 29, 2018 re: Affordable Housing Working Group Membership

**Recommendation**
Moved – Councillor Jamieson; Seconded – Councillor Stapleton

Effective January 1, 2019, Council accept the recommendation that tenants who move out of Non-Profit Housing cannot apply within 12 months of departure.

CARRIED UNANIMOUSLY

Decision Note date October 31, 2018 re: 10 Year Affordable Housing Strategy

**Recommendation**
Moved – Councillor Jamieson; Seconded – Councillor Stapleton

That Council approve and adopt the new 10-Year Affordable Housing Strategy that has been developed for the City of St. John’s.

CARRIED UNANIMOUSLY

The Committee congratulated all staff involved, with particular mention of those in the Housing Division for the work and their passion in addressing the problem of inadequate housing for people in the City.

### Transportation – Councillor Debbie Hanlon
Information Note dated October 15, 2018 re: Long’s Hill Traffic Routing

The Committee reviewed the above noted which considered the impacts of proposed modifications to circulation routes in the area of Long’s Hill and Livingstone Street.

Residents in the area of the Long’s Hill and Livingstone Street have raised concerns regarding sex trade activity in the neighbourhood. In order to mitigate the effects of such activity on the neighbourhood, residents suggested traffic and parking restrictions be considered to prevent drivers being able to repeatedly circulate through the area.

The options outlined in the information note will result in detours and access restrictions which would have significant negative impact on residents. On balance, it was felt that the restrictions explored would not have an appreciable impact on the sex trade activity in the area and would be outweighed by the negative impacts to travel.

Discussion took place with agreement that the status quo remain at this time. If the Ward Councillor, Councillor Jamieson feels it is warranted, she may decide to hold a meeting with area residents to discuss the options further.

Decision Note dated October 23, 2018 re: 2018 Traffic Pilot Projects – Tree Top Drive

Recommendation
Moved by Councillor Hanlon; Seconded – Councillor Hickman

It is recommended that the City cancel the Tree Top Drive – Neighbourhood Street Art Painting pilot project and proceed with painting a centre line on Tree Top Drive.

CARRIED UNANIMOUSLY

Economic Development, Tourism & Culture – Deputy Mayor O’Leary

Information Note dated October 15, 2018 re: Newcomer Transportation Report

The Committee reviewed the above-noted with provided information related to the “Newcomer Transportation in St. John’s Report” conducted by Mind the Gap Consulting, commissioned by the St. John’s Local Immigration Partnership (LIP).

The report has been presented to the LIP Partnership Council, and the LIP has met with Metrobus and CSJ Transportation and Planning Manager to discuss the recommendations. The LIP also met with Dillon Consulting and is providing input to the Metrobus and GoBus Accessible Transit strategic planning process. There are
several recommendations that are coincident with items identified in this focus group report that Metrobus has identified and have been or are currently in the process of being addressed. Additionally, others, with the transportation review, may be considered in the future including the availability of Wifi on busses, increasing number of bus shelters on routes most often frequented by families and addressing issues related to wayfinding. The My New St. John’s online service map developed by the LIP includes transportation options and directions which may also assist with information needs – i.e., public transit routes available to access services and alternative forms for transportation (walking and cycling routes, etc).

Discussion took place and agreement reached that the document be forwarded to all relevant agencies, including but not limited to Metrobus, the City’s Housing Division, Local Immigration Group, and the Youth Advisory Committee, with a request for feedback.

### Governance & Strategic Direction – Mayor Danny Breen

Decision Note dated November 2, 2018 re: Reception – World Day of Remembrance for Road Traffic Victims

#### Recommendation

Moved by Councillor Hanlon; Seconded – Councillor Froude

It is recommended that Council approve hosting a vigil/reception to commemorate the World Day of Remembrance for Road Traffic Victims in the Wyatt Hall on November 21, 2018.

CARRIED UNANIMOUSLY

There being no further business the meeting adjourned at 11:15 a.m.

Mayor Danny Breen  
Chairperson
Application to Rezone Land to the Residential Medium Density (R2) Zone

REZ1800012

26 Logy Bay Road

November 13, 2018

Committee of the Whole

Councillor Maggie Burton, Planning and Development Lead

2

To consider a rezoning application for land at 26 Logy Bay Road from the Residential Low Density (R1) Zone to the Residential Medium Density (R2) Zone to allow a Multiple Dwelling. An amendment to the St. John’s Municipal Plan would not be required.

The City has received an application for a Multiple Dwelling at 26 Logy Bay Road. The proposed development contains four (4) dwelling units and is proposed to be one (1) storey in height. The property is currently zoned Residential Low Density which does not allow a Multiple Dwelling. The applicant has requested to rezone the property to Residential Medium Density in which a Multiple Dwelling can be considered as a discretionary use.

The neighbourhood is primarily zoned R1, with the exception of the adjacent property at 28 Logy Bay Road (the office of the NL Association of Realtors), which is zoned Commercial Office (CO). The proposed development would create a transition from the commercial property to the nearby lower density residential neighbourhood.

The property is designated Residential Low Density (RLD) under the St. John’s Municipal Plan. As per Section 2.3.1 of the Municipal Plan, subject to a Land Use Assessment Report (LUAR), the City may permit zones to allow such Medium Density Residential uses as may be deemed by Council to be compatible with Single Detached Dwellings. Therefore, the properties could be rezoned to R2 without an amendment to the Municipal Plan.

Section 2.2.5(2) of the Municipal Plan states the City shall work toward enhancing neighbourhoods by encouraging the development/redevelopment of quality housing and capitalizing on any opportunities to diversify same. This is consistent with the housing objectives in the draft Envision Municipal Plan, which encourages a range of housing to create diverse neighbourhoods for all ages, income groups and family types. The proposed amendment will allow more housing options in this neighbourhood. While
there is a predominance of single detached dwellings, the proposed development would gently increase density in an appropriate manner and create a transition toward the adjacent commercial lot.

There are no development or engineering concerns with the proposed amendment. As per Section 2.3.1, a rezoning from Residential Low Density to Residential Medium Density within the Residential District is subject to an LUAR. However, given the scale of the proposed development as well as the thorough information provided in the application, it is recommended to accept this staff report as the LUAR.

Please note that an application in 2014 to rezone to Apartment Low Density (A1) to accommodate a small apartment building received significant public opposition and was ultimately rejected by Council.

**Key Considerations/Implications:**

1. Budget/Financial Implications: Not applicable.

2. Partners or Other Stakeholders:
   Neighbouring residents and property owners.

3. Alignment with Strategic Directions/Adopted Plans:
   *Neighbourhoods Build Our City* – Increase access to range/type of housing.

4. Legal or Policy Implications:
   An amendment to the St. John’s Development Regulations is required to rezone the property on the Zoning Map.

5. Engagement and Communications Considerations:
   Advertisement of the proposed amendment. Recommended to be advertised for a Public Meeting chaired by an independent facilitator.

6. Human Resource Implications: Not applicable.

7. Procurement Implications: Not applicable.

8. Information Technology Implications: Not applicable.

9. Other Implications: Not applicable.

**Recommendation:**

It is recommended that Council consider a proposed rezoning at 26 Logy Bay Road from Residential Low Density (R1) Zone to Residential Medium Density (R2) Zone, and that the application and discretionary use be advertised for public review and comment.
Staff further recommend that the application be referred to a Public Meeting chaired by an independent facilitator. Following the public meeting, the application would be referred to a regular meeting of Council for consideration of adoption. A Municipal Plan amendment is not required.

**Prepared by/Signature:**
Ann-Marie Cashin, MCIP – Planner III, Urban Design and Heritage

Signature: ____________________________________________

**Approved by/Date/Signature:**
Ken O’Brien, MCIP – Chief Municipal Planner

Signature: ____________________________________________

AMC/dlm

**Attachments:**
Zoning Map
Applicant’s Submission
Site Plan

SCALE 1:200

SITE AREA = 2,022 sqm. (21,785 sqft.)
PROPOSED BUILDING FOOTPRINT = 468 sqm. (5,037 sqft.)

LEGEND

- 300mm HT. EVERGREEN SHRUBS (EG. HICKS YEW)
- 1.0m HT. CONIFEROUS TREES (EG. FIR)
- FLOWER BED (ANNUALS)
- GRASS

Concept
4 Unit Residential Building
26 Logy Bay Road, St. John's, NL.
OCTOBER 16, 2018
BACK VIEW PERSPECTIVE

Concept
4 Unit Residential Building
26, Logy Bay Road, St. John's, NL
MAY 17, 2018
DECISION/DIRECTION NOTE

Title: Text Amendment to the allow Vehicle Storage Yard as a Discretionary Use in the Commercial Industrial (CI) Zone

REZ1800017
18 International Place
Applicant: WLH Holdings Ltd.

Date Prepared: November 14, 2018

Report To: Committee of the Whole

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 1

Decision/Direction Required:
To consider a proposed text amendment to the St. John’s Development Regulations to add Vehicle Storage Yard as a Discretionary Use to the Commercial Industrial (CI) Zone. An amendment to the St. John’s Municipal Plan would not be required.

Discussion – Background and Current Status:
The City received an application to allow a Vehicle Storage Yard at 18 International Place. The proposed property is currently undeveloped, vacant land, with access from International Place and frontage on Portugal Cove Road. The site is bounded to the south by the headwaters of Virginia River and is highly visible from portions of Portugal Cove Road (heading toward the airport) and the Outer Ring Road. The 5 acres (20,234 m²) site would be a gravel parking surface and be used to store up to 200+ vehicles in a "stacked parking" fashion (similar to a car dealership’s excess storage) for a rental car company. The entire site would be enclosed with an eight-foot-high fence, topped with barbed wire, while a manually operated gate will control access to/from the site. The site would be accessible only by authorized personnel who are delivering or removing vehicles as needed.

The subject property is designated Commercial General (CG) and Industrial General under the St. John’s Municipal Plan; both districts contain a range of commercial and industrial services. The property is zoned Commercial Industrial (CI), which allows light industrial uses that are free of hazards and nuisances to adjoining land uses. Vehicle Storage Yard is defined as a yard used for the storage of motorized vehicles and does not allow such things as the servicing of vehicles, any maintenance, or the salvage of vehicles for scrap or recycling. This use could be considered as light industrial. To allow the proposed development, a text amendment to add Vehicle Storage Yard as a Discretionary Use in the Commercial Industrial (CI) Zone would be required.

There are no engineering or development concerns with the proposed text amendment. Prior to any development approval, detailed plans would need to be submitted for review and approval.
Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.

2. Partners or Other Stakeholders:
   Neighbouring property owners.

3. Alignment with Strategic Directions/Adopted Plans:
   A City for All Seasons – Support year-round industry activity.

4. Legal or Policy Implications:
   A text amendment to the St. John’s Development Regulations is required to add the proposed use to the Commercial Industrial (CI) Zone as a Discretionary Use.

5. Engagement and Communications Considerations:
   Public notice of the proposed amendment.

6. Human Resource Implications: Not applicable.

7. Procurement Implications: Not applicable.

8. Information Technology Implications: Not applicable.

9. Other Implications: Not applicable.

Recommendation:
It is recommended that Council consider a proposed text amendment to the Commercial Industrial (CI) Zone, adding Vehicle Storage Yard as a Discretionary Use. It is also recommended that Council consider the Discretionary Use of a Vehicle Storage Yard at 18 International Place. Staff recommended that the application be advertised for public review and comment, and then be referred to a regular meeting of Council for consideration.

Prepared by/Signature:
Lindsay Lyghtle Brushett, MCIP – Planner III

Signature: __________________________________________

Approved by/Date/Signature:
Ken O’Brien, MCIP – Chief Municipal Planner

Signature: __________________________________________

LLB/dlm

Attachments:
Zoning Maps
Site Plan
SUBJECT PROPERTY

DISCLAIMER: This map is based on current information at the date of production.

W:\Engwork\Plan\applications 2018\rez\1800017-18 international place.mxd
REPORT

1. Decision Note – Outdoor Event Inclusion and Accessibility Checklist

Natalie Godden spoke to the following Decision Note.

Moved – Kimberly Yetman Dawson; Seconded – Muggs Tibbo

That the City of St. John’s:

- Continue to use the Outdoor Event Inclusion and Accessibility Checklist to ensure all City of St. John’s events are inclusive and welcoming to all.

- Continue to encourage the use of the checklist by outside organizations.

- Ensure the Outdoor Event Inclusion and Accessibility Checklist is prominently featured next to the Special Event Application on the City’s Web site.

CARRIED UNANIMOUSLY
2. **Decision Note – Clear Print Guidelines**

Sherry Mercer spoke to the above cited. To ensure that clear print guidelines are used throughout the organization.

**Moved – Kimberly Yetman Dawson; Seconded - Muggs Tibbo**

That the City of St. John’s ensures all City of St. John’s correspondence, forms, website and digital text follow the clear print guidelines.

CARRIED UNANIMOUSLY

Taylor Stocks,
Chairperson
DECISION/DIRECTION NOTE

Title: City of St. John’s Outdoor Event Inclusion & Accessibility Checklist

Date Prepared: October 17, 2018

Report To: Inclusion Advisory Committee

Councillor and Role: Hope Jamieson, Council Champion

Ward: N/A

Decision/Direction Required: To ensure all City of St. John's event's use the Outdoor Event Inclusion and Accessibility Checklist

Discussion – Background and Current Status:
As noted in the previous Decision Note – Inclusion Outreach Collaborative, the City of St. John’s outlined the resources and collaboratives that the City has in place to support inclusion and diversity, which included the Outdoor Event Inclusion and Accessibility Checklist (Appendix A). Since 2016 the City of St. John's has been using the Outdoor Event Inclusion and Accessibility Checklist as a guide to ensure all events organized by the City are welcoming and inclusive of all citizens and promotes the checklist as a useful tool to outside organizations.

Key Considerations/Implications:

1. Budget/Financial Implications:
   N/A

2. Partners or Other Stakeholders
   N/A

3. Alignment with Strategic Directions/Adopted Plans
   a. A Culture of Cooperation
      i. Create effective community relations
   b. A City for all Seasons
      i. Providing accessible and inclusive options for year-round active community living
   c. Responsive and Progressive
      i. Create a culture of engagement
      ii. Become a welcoming and inclusive city
   d. Effective Organization
      i. Cultivate a safe, healthy and respectful environment that is accessible and inclusive
      ii. Develop a knowledgeable and engaged workforce
      iii. Support corporate-wide information and knowledge sharing
iv. Support a learning culture

4. Legal or Policy Implications
   N/A

5. Engagement and Communications Considerations
   Ensure the Outdoor Event Inclusion and Accessibility Checklist is
   prominently featured next to the Special Event Application on the City’s Web site.

6. Human Resource Implications
   N/A

7. Procurement Implications
   N/A

8. Information Technology Implications
   N/A

9. Other Implications
   N/A

**Recommendation:**
It is recommended that the City of St. John’s:

- Continue to use the Outdoor Event Inclusion and Accessibility Checklist to
  ensure all City of St. John’s events are inclusive and welcoming to all.

- Continue to encourage the use of the checklist by outside organizations.

- Ensure the Outdoor Event Inclusion and Accessibility Checklist is prominently
  featured next to the Special Event Application on the City’s Web site.

**Prepared by/Signature:** Sherry Mercer, Inclusive Services Coordinator

**Approved by/Date/Signature:**
Natalie Godden – Manager, Family & Leisure Services
Beverly Skinner – Manager, Programs & Service Delivery

**Attachments:** Appendix A - Outdoor Event Inclusion and Accessibility Checklist
Title: Clear Print Guidelines

Date Prepared: October 17, 2018

Report To: Inclusion Advisory Committee

Councillor and Role: Hope Jamieson, Council Champion

Ward: N/A

Decision/Direction Required: To ensure all City of St. John's correspondence, forms, website and digital text follow clear print guidelines (Appendix A).

Discussion – Background and Current Status:
As noted in the previous Decision Note – Inclusion Outreach Collaborative, the City of St. John’s outlined the resources and collaboratives that the City has in place to support Inclusion and Diversity, which included the use of clear print guidelines. The City of St. John's commits to using clear print guidelines in all text, written and digital.

Key Considerations/Implications:

1. Budget/Financial Implications:
   N/A
2. Partners or Other Stakeholders
   N/A
3. Alignment with Strategic Directions/Adopted Plans
   a. A Culture of Cooperation
      i. Create effective community relations
   b. A City for all Seasons
      i. Providing accessible and inclusive options for year-round active community living
   c. Responsive and Progressive
      i. Create a culture of engagement
      ii. Become a welcoming and inclusive city
   d. Effective Organization
      i. Cultivate a safe, healthy and respectful environment that is accessible and inclusive
      ii. Develop a knowledgeable and engaged workforce
      iii. Support corporate-wide information and knowledge sharing
      iv. Support a learning culture
4. Legal or Policy Implications
5. Engagement and Communications Considerations
   Ensure the website, brochures and forms are following clear print guideline standards.

6. Human Resource Implications
   N/A

7. Procurement Implications
   N/A

8. Information Technology Implications
   Ensure the website follows clear print guideline standards.

9. Other Implications
   N/A

**Recommendation:**
It is recommended that the City of St. John's ensures all City of St. John's correspondence, forms, website and digital text follow the attached clear print guidelines.

**Prepared by/Signature:** Sherry Mercer, Inclusive Services Coordinator

**Approved by/Date/Signature:**
Natalie Godden – Manager, Family & Leisure Services

**Attachments:** Appendix A – Clear Print Guidelines
REPORT
ARTS AND CULTURE ADVISORY COMMITTEE MEETING
November 5, 2018 – 12:00 pm – Conference Room A, 4th Floor City Hall

Present
Suzanne Mullett, Chairperson, Cultural, Indigenous & Intangible Cultural Heritage Representative
Maggie Burton, Councillor at Large
Ruth Lawrence, Film & New Media Representative (arrived at 1:20 pm)
Rebekah Robbins, Music Representative
Pete Soucy, Public – Business Representative
Richard Stoker, Dance Representative
Jen Winsor – Literary Representative
Michele Haire, Cultural, Indigenous & Intangible Cultural Heritage Representative
Terri Andrews, Public – Community Representative
Elizabeth Lawrence, Director – Economic Development, Culture and Partnerships
Théa Morash, Arts and Culture Development Coordinator
Maureen Harvey, Legislative Assistant

Regrets
Cheryl Hickman - Cultural, Indigenous & Intangible Cultural Heritage Representative
Patrick Foran – Theatre Representative

1. **Decision Note dated November 1, 2018 re: Municipal Poet Laureate Position**

A call for applications to the position of City of St. John’s Poet Laureate was circulated to the public, with an application deadline of September 21, 2018. A selection committee assessed the three applications received and have recommended that Mary Dalton be appointed the next Poet Laureate.

**Recommendation:**
Moved – Jen Winsor; Seconded – Pete Soucy

That the recommendation from the Poet Laureate selection committee that Mary Dalton be appointed as City of St. John’s Poet Laureate be approved

CARRIED UNANIMOUSLY

Suzanne Mullett
Chairperson
DECISION/DIRECTION NOTE

Title: Nomenclature Committee Report – Cedar Hill Place

Date Prepared: November 14, 2018

Report To: Committee of the Whole

Councilor and Role: Mayor Danny Breen, Lead – Governance & Strategic Directions

Ward: 5

Decision/Direction Required:

Seeking Council approval to designate the name “Cedar Hill Place” to a proposed new street located off Great Southern Drive.

Discussion – Background and Current Status:

The City’s GIS Department has recommended that the proposed new street off Great Southern Drive be named “Cedar Hill Place” in keeping with the current theme of tree names in the Southlands area.

Attached is a memo and street naming plan which from Greg Keating of GIS dated October 30, 2018.

Key Considerations/Implications:

1. Budget/Financial Implications
   • N/A
2. Partners or Other Stakeholders
   • Fairview Investments Ltd.
3. Alignment with Strategic Directions/Adopted Plans
   • Neighborhoods Build Our City
4. Legal or Policy Implications
   • N/A
5. Engagement and Communications Considerations
   • N/A
6. Human Resource Implications
   • N/A
7. **Procurement Implications**
   - N/A

8. **Information Technology Implications**
   - N/A

9. **Other Implications**
   - N/A.

**Recommendation:**

It is recommended that Council approve the designation of the name “Cedar Hill Place” to the proposed new street located off Great Southern Drive.

**Prepared and Approved by:**

Elaine Henley, City Clerk

**Attachment:** Memo and Street Plan
MEMORANDUM

Date: October 30, 2018
To: Elaine Henley
    City Clerk
From: Gregory Keating
      Manager of Geographic Information Systems

Re: New Street Name
    Southlands Area 9 – Stage 2A
    Located off Great Southern Drive
    Fairview Investments Ltd.

This proposed new street is located off Great Southern Drive. Attached is our street name plan
no. 2018-154-SN dated October 30, 2018 showing the location of the proposed new streets. The
developer is Fairview Investments Ltd.

The new recommended street name is:

- **CEDAR HILL PLACE** - located off Great Southern Drive. This name was requested by
  Barry Clarke of Fairview Investments Ltd. The name "CEDAR HILL" is in keeping with
  the current theme of tree names in Southlands.

This name has been approved by the St. John's Regional Fire Department. Would you please
bring this matter to the next Regular Meeting of Council for their comments and approval.

Greg Keating
Manager of GIS

Enclosure

p. c. Mayor Danny Breen
DECISION/DIRECTION NOTE

Title: Change of Council Representative – Clean St. John’s

Date Prepared: November 18, 2018

Report To: His Worship the Mayor and Members of Council

Decision/Direction Required: Approval to replace Council’s Representative - Councillor Dave Lane with Councillor Deanne Stapleton

Discussion – Background and Current Status:

Due to the resignation of Councillor Dave Lane on the Clean St. John’s Board of Directors, Councillor Stapleton has agreed to step in as a replacement on the Board.

The matter has been discussed with Clean St. John’s who is in agreement with the change in Council representation.

Key Considerations/Implications:

1. Budget/Financial Implications
   a. n/a

2. Partners or Other Stakeholders

3. Alignment with Strategic Directions/Adopted Plans
   a. A Culture of Cooperation – Create effective City – community collaborations
   b. Responsive and Progressive – Create a culture of engagement
   c. Effective Organization – Develop a knowledgeable and engaged committee

4. Legal or Policy Implications
   a. n/a

5. Engagement and Communications Considerations

6. Human Resource Implications
   a. n/a

7. Procurement Implications
   a. n/a
8. Information Technology Implications
   a. n/a

9. Other Implications

**Recommendation:**

That Council approve the replacement of Councillor Dave Lane on Clean St. John’s Board of Directors with Councillor Deanne Stapleton

Prepared by: Maureen Harvey, Legislative Assistant
Approved by: Elaine Henley, City Clerk